



## **PROPOSED OPERATING BUDGET**

**FISCAL YEAR 2012/2013**

Mayor Jean Rosenfield  
Assistant Mayor Joni D. Blachar  
Councilwoman Patricia Cohen  
Councilman Martin Packer  
Councilman Jaime M. Sanz

Village Manager Alfred J. Treppeda  
Village Clerk Ellisa L. Horvath, MMC  
Village Attorneys Weiss Serota Helfman  
Pastoriza Cole & Boniske

Finance Director Christopher Wallace

**Bal Harbour Village**

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## Memorandum

To: Honorable Mayor & Council  
From: Alfred J. Treppeda, Village Manager  
Date: October 1, 2012  
Subject: 2012/2013 Bal Harbour Village Proposed Operating Budget

Attached is the proposed **BAL HARBOUR VILLAGE OPERATING BUDGET FOR FISCAL YEAR 2012/20013**. This budget provides for the continuation of quality services to the residents of Bal Harbour Village. The Bal Harbour Village millage rate for the 2011/2012 fiscal year is **\$2.4468** per thousand dollars of assessed property value.

**The proposed millage rate for the 2012/20013 fiscal year is \$2.2678 per thousand dollars of assessed property value.** This is the rolled-back millage rate. The rolled-back rate is the millage rate that provides the same amount of taxes for the taxing authority that it had during the previous year, calculated exclusive of any new construction or major improvements to existing property.

In order to compute the maximum millage rate, the rolled-back millage rate gets adjusted upward by the growth in per-capita Florida personal income (1.0447% for 2012) and by the amount that the prior year millage exceeded the maximum millage rate. The maximum millage rate is the rate that can be levied by a simple **majority vote** of the Council (**2.4386**). In order to certify a millage rate higher than the maximum millage rate of 2.4386, but not more than 10% higher (**2.6825**), a **two-thirds vote** of the Council would be required. A **unanimous vote** of the Council would be required to certify a millage rate more than 10% higher than the maximum millage rate. A violation of these rules would subject the Village to a loss of the half cent sales tax share for the fiscal year. Our current projected share of the half cent sales tax is \$170,225.

The 2011/2012 (prior year) final gross taxable value is **\$2,250,178,036**. The 2012/2013 adjusted taxable value (without new construction) is **\$2,427,750,445**. This represents a **7.89% increase** in our property values. New taxable value in the amount of **\$744,720,289** was added from new construction, additions, and rehabilitative improvements. With the new taxable value added in, the 2012/2013 Gross Taxable Value for Operating Purposes is **\$3,172,470,734**, which is an **increase of 40.9%** from last year's final gross taxable value.

## Cap on Annual Property Assessment Increases

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**Note: By law, annual assessments on properties eligible for Homestead Exemption are capped at the increase in the consumer price index, with a maximum allowable increase of 3% per year. The only exception to this 3% cap is when a property is sold or improved. Overall taxable property values generally increase more than the consumer price index due to the fact that commercial properties and many residential property owners are not eligible for the homestead exemption. A 10% cap on increases in the annual assessment of non-homestead properties took effect in fiscal year (2009/10), but it does not apply to taxes levied by the School Board.**

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**Following are the highlights of the proposed 2012/2013  
Bal Harbour Village Budget:**

**GENERAL FUND**

**1) General Obligation Bond Funds -- For information purposes only**

On November 2, 2004, the voters of Miami-Dade County approved a \$2.9 billion General Obligation Bond program. Each municipality in Miami-Dade County is eligible for money from the bond issue, based on a formula that reflects 75% of the city's population and 25% of its tax roll value as compared to the County as a whole. Bal Harbour's share is \$963,000.00. This money can be used to help fund a new Village Hall/Police Station or for renovations to our existing facilities. **We put in for reimbursement for the holding cell/sally port and recent Village Hall renovations in the amount of \$400,000.00. It is required that the improvements remain in place for 25 years, or the money must be returned. Reimbursement of the \$400,000.00 is expected to be received in August 2012. This will leave a balance of \$563,000.00 in GOB funds available for a Village Hall/Police Station project.**

**2) Police Station at Bal Harbour Shops (Lease Payments) (01-21-504.400)**

The police station at the Bal Harbour Shops continues to operate. Funds are budgeted for lease payments to the Bal Harbour Shops for fiscal year 12/13, which is year four of a seven year lease.

**Amount Budgeted: \$58,363.00**

**3) Lobbyist (01-19-503.105)**

Lobbyist Ron Book's retainer is \$30,000.00 per year. The fees are split 55% to the General Fund, 15% to the Water Fund, 15% to the Sewer Fund, and 15% to the Tourism Fund.

**Amount Budgeted: \$16,500.00**

**4) Library Cards (01-19-508.100)**

The Village Council terminated participation in the Surf-Bal-Bay Library in 2007. Since then, we have offered residents reimbursement for library cards in the Miami-Dade Library System. Cards cost \$50.00 each. We offer reimbursement for two library cards per household. We went from paying in excess of \$90,000 per year, to \$2,500 per year for reimbursing for cards in the Miami-Dade Library system.

**Amount Budgeted: \$2,500.00**

## GENERAL FUND – Continued

### **5) Shuttle Bus Service & Transportation Tax Expenditures (01-19-503.440)**

Miami-Dade County provides us with revenue from the ½ cent transportation tax each year. The 2012/2013 expected proceeds are \$85,049.00. These funds must be spent on transportation related items. The Village, through Limousines of South Florida, operates **Bal Harbour Express**, a shuttle service for residents seven days per week. The cost for operation is \$108,360.00 plus fuel estimated at \$10,500.00. The shuttle goes through Bay Harbor and Surfside, to Aventura mall. The Village must continue budgeting the base-line of \$30,000.00 per year prior to being able to use the transportation tax revenue.

**Amount Budgeted: \$107,000.00**

### **6) General Fund Police Vehicle Leases (01-21-504.400)**

|                       |                     |                              |
|-----------------------|---------------------|------------------------------|
| '10 Chevy Tahoe       | Lease Ends 03/31/13 | \$620.00 per month (Veh#329) |
| '10 Jeep Wrangler     | Lease Ends 06/30/13 | \$387.00 per month (Veh#334) |
| '10 Jeep Wrangler     | Lease Ends 06/30/13 | \$387.00 per month (Veh#335) |
| '10 Ford F150 Lariat  | Lease Ends 07/31/14 | \$444.31 per month (Veh#336) |
| '10 Harley Motorcycle | Lease year to year  | \$475.00 per month (Veh#337) |
| '10 Harley Motorcycle | Lease year to year  | \$475.00 per month (Veh#338) |
| '10 Ford Explorer     | Lease Ends 01/07/15 | \$375.00 per month (Veh#343) |
| '11 Ford F150         | Lease Ends 04/01/15 | \$400.00 per month (Veh#347) |
| '11 Ford F150         | Lease Ends 04/01/15 | \$400.00 per month (Veh#348) |
| '10 Dodge Charger     | Lease Ends 06/16/15 | \$400.00 per month (Veh#351) |
| Boat Dockage Lease    | Month to Month      | \$200.00 per month           |

**Amount Budgeted: \$54,760.00.00**

### **Leases (Police) Paid with Forfeiture Funds (No Impact to General Fund)**

|                       |                     |                              |
|-----------------------|---------------------|------------------------------|
| '09 Dodge Charger     | Lease ends 03/31/13 | \$520.58 per month (Veh#316) |
| '10 Chevy Camaro      | Lease ends 09/30/12 | \$558.88 per month (Veh#324) |
| '10 Chevy Tahoe       | Lease ends 03/31/13 | \$620.00 per month (Veh#328) |
| '10 Dodge Ram 1500    | Lease ends 04/30/14 | \$455.00 per month (Veh#332) |
| '09 Chevy Suburban    | Lease ends 03/31/13 | \$699.51 per month (Veh#315) |
| '10 Harley Motorcycle | Lease year to year  | \$475.00 per month (Veh#339) |
| '10 Ford Expedition   | Lease ends 08/31/14 | \$600.00 per month (Veh#340) |
| '11 Ford F150 Lariat  | Lease ends 03/05/15 | \$444.31 per month (Veh#345) |
| '11 Ford F150         | Lease ends 04/01/15 | \$400.00 per month (Veh#346) |
| '11 Dodge Charger     | Lease ends 06/16/15 | \$375.00 per month (Veh#350) |
| '12 Dodge Charger     | Lease ends 02/13/16 | \$399.98 per month (Veh#355) |
| '12 Dodge Charger     | Lease ends 02/13/16 | \$399.98 per month (Veh#356) |

**\$77,786.88 from forfeiture fund**

### **7) General Fund Vehicle Leases – Non-Police (01-12-504.400)**

2009 GMC Yukon/Assigned to Village Manager  
Vehicle#318                      Lease Ends 6/30/13                      \$620.00 per month

2010 Ford Explorer/Assigned to Village Clerk (Vehicle #330)  
Lease Ends: 04/30/13                      \$395.65 per month

**Amount Budgeted: \$12,188.00**

## **GENERAL FUND – Continued**

### **(01-19-504.400)**

2011 GMC Sierra (Vehicle #342)

Lease Ends: 11/30/14

\$350.00 per month

**Amount Budgeted: \$5,700.00**

### **(01-24-504.400)**

2011 Jeep Grand Cherokee (Vehicle #344)

Lease Ends: 01/15/15

\$395.00 per month

**Amount Budgeted: \$4,800.00**

### **(10-53-504.400)**

2012 4-wheel drive Ford F-150 Crew Cab

(Vehicle Number Pending)

Lease Ends: 8/30/16

\$400.00 per month

**Amount Budgeted: \$4,560.00**

### **8) Maintenance of Stormwater Pump Stations/Street Lights (01-41-504.601)**

Contains funds for maintenance of street lights, maintenance of the storm drainage pump station in the residential area, and maintenance of D.O.T. pumps for 96<sup>th</sup> Street.

**Amount Budgeted: \$51,000.00**

### **9) Copy Machine (01-19-504.400)**

Funds are budgeted for the continued lease of the main copy machine (\$373.53/mo Expires 2/2015) and for maintenance on the receptionist copier (\$27.50/mo).

**Amount Budgeted: \$5,000.00**

### **10) Rental of Modular Offices for VIN Unit & Detective Bureau (Forfeiture)**

The forfeiture fund pays for the lease of modular office space (vacated by the Building Department) which the VIN Unit & Detectives occupy. (\$1,100.00 per month).

**Amount Budgeted: \$13,200.00 from forfeiture fund**

### **11) Attorney & Legal Fees (01-11-503.101)**

Includes 55% of legal fees for routine legal matters for all Village departments with the exception of the Security District. The water, sewer, and tourism funds each pay 15% of the legal fees. The Village Attorney receives an automatic cost of living increase annually in the same percentage as general employees of the Village receive. For 2012/13 the increase is proposed at 3%.

**Amount Budgeted: \$190,000.00**

### **12) Replacement Bus Shelters (01-41-506.400)**

Funds are budgeted to replace the bus shelters, benches, and trash receptacles on Collins Avenue and on 96<sup>th</sup> Street, which are worn and rusting. The Village was awarded federal funds in the amount of \$250,000.00 for this project.

**Amount Budgeted: \$350,000.00**

## **GENERAL FUND – Continued**

### **13) Storm Drainage Improvements (01-41-506.315)**

Improvements to the storm drainage system are proposed to be made in the Residential District, including along Camden Drive and Park Drive (\$120,000.00). A small pump station is being considered for installation at Bal Bay and Bal Cross Drive (\$250,000.00). These measures will address areas of slow drainage. Three check valves must be replaced at the storm drain pump station located on Harbour Way (\$90,000.00).

**Amount Budgeted: \$460,000.00**

**14) Waste Disposal - Outsourced (01-41-503.410)** provides funding for our contract with Choice Environmental for the collection of solid waste and recyclables. This is funded by a solid waste fee charged to property owners via the tax bill method. The solid waste fee will be reduced from \$505.60 to \$480.32 for single family homes, and from \$236.57 to \$224.74 for multi-family properties.

**Amount Budgeted: \$614,000.00**

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# TOURISM FUND

## Budget Code 10-52 Marketing

**1) Attorney & Legal Fees (10-52-503.101)** includes 15% of legal fees for routine legal matters for all Village departments with the exception of the Security District. The water, sewer, and tourism funds each pay 15% of the legal fees, while the general fund pays 55%.

**Amount Budgeted: \$39,000.00**

**2) Professional Services (10-52-503.105)** funds 15% of the monthly lobbyist fees. The general fund pays 55%, the water & sewer funds also pay 15% each.

**Amount Budgeted: \$4,500.00**

**3) Advertising (10-52-504.812)**

These funds are for purchasing advertising- both national and local.

**Amount Budgeted: \$650,000.00**

**4) Advertising/Branding Agency (10-52-504.813)**

This pays for monthly retainer for Creative work plus incidentals and adhoc projects.

**Amount Budgeted: \$20,000.00**

**5) Production/Collateral/Gifts (10-52-504.814)**

This line item pays for all support materials, gifts, passport, sales and pr materials. (Encompasses past line items: Support Materials and Passport Subsidy)

**Amount Budgeted: \$85,000.00**

**6) Entertainment/Travel (10-52-504.824)**

This line item pays for all travel, entertaining expenses, in market promotions for Director of Tourism and outside representatives. (This encompasses past line items of: Sales Missions, Trade Shows, and PR Promotions and Expenses)

**Amount Budgeted: \$206,500.00**

**7) GMCVB Contribution (10-52-504.835)**

This is for a possible contribution to the Greater Miami Convention & Visitors Bureau. They include the Village in their promotional materials, and are a resource to us for coop opportunities.

**Amount Budgeted: \$50,000.00**

**8) Sales Managers (10-52-504.836)**

This pays for Director of Leisure/Corporate Sales, Director of Group Sales, and Catering Sales.

**Amount Budgeted: \$450,900.00**

## **Budget Code 10-52 (Marketing) – Continued**

### **9) Internet/Web Page (10-52-504.844)**

This line item will pay for pay per click marketing and structural additions to the site throughout year.

**Amount Budgeted: \$10,000.00**

### **10) 4<sup>th</sup> of July Fireworks (10-52-504.911)**

Will pay for Bal Harbour's beachside 4<sup>th</sup> of July Fireworks

**Amount Budgeted: \$20,000.00**

### **11) Bal Harbour Tourism Bus (10-52-504.891)**

This line-item funds a tourism bus. The bus will provide amenity for Resorts: Shuttle to South Beach and Bal Harbour Shops. It will also pick up shoppers at pre-selected Miami Beach Hotels to shuttle to Bal Harbour Shops (9 hours/day 5 days/week \$32.25 per hour). Limousines of South Florida operates the bus (\$75,500.00 plus \$5,000.00 contingency) plus \$8,000.00 estimated for fuel.

**Amount Budgeted: \$72,000.00**

### **12) Special Events/Programs (10-52-504.892)**

Will fund special events and programs for Bal Harbour. Programs will be accessible to all residents and guests of Bal Harbour Village.

**Amount Budgeted: \$200,000.00**

## **Budget Code 10-53 (Beautification & Maintenance)**

### **13) Utilities (10-53-504.300)**

Electricity and water charges for landscape lights and irrigation for trees on 96<sup>th</sup> Street and on Collins Avenue are paid from this line-item.

**Amount Budgeted: \$20,000.00**

### **14) Landscape Materials/Maintenance (10-53-505.205)**

The Brickman Group maintains the extensive landscaping on the beach, on Collins Avenue, and on 96<sup>th</sup> Street. This company provides a minimum of seven full-time maintenance workers and one half-time superintendent. Annual plants and landscape materials are also budgeted here. Seed pods are removed from date palms and coconuts removed two times per year.

**Amount Budgeted: \$600,000.00**

### **15) Maintenance of Equipment (10-53-504.601)**

Covers the maintenance of landscaping lights, signs, buoys, holiday decorations, bollard lights along jogging path, and benches/trash receptacles on the beach. Also includes funds for a maintenance agreement for the Code Blue emergency phones.

**Amount Budgeted: \$60,000.00**

## **Budget Code 10-53 (Beautification & Maintenance) – Continued**

### **16) Professional Services (10-53-503.105)**

This line-item provides funds for landscape architect services for maintaining the extensive landscaping installed for the Beach Master Plan project as well as throughout the medians and sidewalk areas. Also includes 15% of lobbyist fees (\$4,500.00) and fees for coastal engineering for the sand transfer station engineering.

**Amount Budgeted: \$100,000.00**

### **17) Fertilization and Treatment of Coconut and Date Palm Trees (10-53-503.405)**

This line-item pays for fertilization and insect treatments for the coconut and date palm trees along Collins Avenue, on the beach, and on 96<sup>th</sup> Street. The company that the Village uses to perform this work is Spray Pro.

**Amount Budgeted: \$100,000.00**

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# WATER & SEWER FUND

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## CAPITAL PROJECTS LIST

### Meter & Main Relocations (40-36-506.301)

Due to grade differences which are created by flood elevation requirements, especially in the rear yards of new houses being built, existing water meters are ending up being at a very low grade. In order to remedy this situation, the Village Engineer recommended a solution in relocating meters to the front yards of houses in the Residential District. Water mains would also need to be extended at locations where they are not near the front of the houses. Funds are budgeted for planning, engineering, and permitting for this project which is estimated at \$3 million.

**Amount Budgeted: \$200,000.00**

### Collins Avenue Water Main Replacement (40-36-506.300)

The Collins Avenue water main needs to be replaced due to its age. The project also includes automating the water meters at the oceanfront buildings. This will give us 100% automation for meter reading.

**Amount Budgeted: \$1,500,000.00**

### Water Loss Leak Detection Project (40-36-506.400)

Funds are budgeted for a water loss leak detection program. This includes hardware and software needed to carry out the program.

**Amount Budgeted: \$25,000.00**

### Alternate Emergency Water Connection on 96<sup>th</sup> Street (40-36-506.302)

The Village Engineer has recommended that an emergency water connection be created by using an available pressurized water line on 96<sup>th</sup> Street near the Church by the Sea. This would provide a third location from which water can be supplied in Bal Harbour in the event of a problem with our main connection.

**Amount Budgeted: \$350,000.00**

### Pump Station #1 Submersible Pump Conversion (40-36-506.309)

This sewer pump station is located in the Residential District, and is being converted to a submersible pump system. Pump Station #2, by the SunTrust Bank, was converted to submersible pumps in fiscal year 2003/04.

**Amount Budgeted: \$65,000.00**

# WATER & SEWER FUND – Continued

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## OTHER KEY LINE-ITEMS

### **1) Attorney & Legal Fees (40-36-503.101)**

Includes 30% of legal fees for routine legal matters for all Village departments with the exception of the Security District. The water, sewer, and tourism funds each pay 15% of the legal fees, while the general fund pays 55%.

**Amount Budgeted: \$78,000.00**

### **2) Utility Locates (40-36-503.400)**

To comply with State law, the Village is required to handle locating utility lines for contractors prior to excavating the streets and/or sidewalk areas for construction. We are utilizing Craig A. Smith & Associates, our consulting engineers, to handle this function. Funds are budgeted in water & sewer, and roads & streets to fund the locates.

**Amount Budgeted: \$25,000.00**

### **3) Vehicle Lease (40-36-504.400)**

The following vehicles are leased from the water & sewer fund:

- 1) 4-wheel drive Ford F-150 Crew Cab truck with a lease payment of \$400.00 per month (Vehicle Number Pending) lease ends 8/30/16.
- 2) 4-wheel drive Ford F-150 Crew Cab with a lease payment of \$400.00 per month. (Vehicle Number Pending) lease ends 8/30/16.
- 3) (Vehicle #317) 4-wheel drive truck 2009 Ford F-150 truck with a lease payment of \$415.00 per month – lease ends 3/31/13) assigned to the Public Works Director.

**Amount Budgeted: \$14,600.00**

### **4) Peak Flow Study (40-36-503.103)**

Funds are included in this line-item for a required peak flow study, required by DERM. Continued from last year.

**Amount Budgeted: \$30,000.00**

### **5) Payment/Interest on Debt (40-36-507.200)**

These funds are budgeted to cover payments/interest on debt for capital projects.

**Amount Budgeted: \$234,700.00**

## **WATER & SEWER FUND – Continued**

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### **FUTURE PROJECTS LIST**

#### **Force Main to North Treatment Plant**

Miami-Dade County has pledged money from the General Obligation Bonds to add a segment of sewer pipe that would allow Bal Harbour and other surrounding municipalities to pump sewage to the north treatment plant. This project is being listed here to record it for future reference. The County has advised that these funds are scheduled for availability as follows: Fiscal year 16/17 \$1 million, Fiscal year 17/18, \$3.65 million, Fiscal year 18/19, \$1.85 million. Due to the economic situation, it is possible that this could change, but this is the status as of now. The County has claimed that there is no capacity at the north plant to handle more sewage. Bal Harbour and Surfside are looking into this claim.

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**Following is a summary of other key areas of the Proposed 2012/2013 Budget for Bal Harbour Village:**

**Wage Increases**

The current collective bargaining agreement (CBA) with our police officers was valid through 9/30/11. One negotiation session was held and more will follow now that pension studies have been completed.

For the general employees, who received no cost of living increase in 11/12, and a .4% cost of living increase in 10/11 (police received 2% in 10/11), a 3% cost of living increase is proposed.

**Insurance**

**Property, Liability & Worker's Compensation Insurance**

PRIA (Public Risk Insurance Agency) submitted a proposal for everything except worker's compensation, citing that they could not compete with the League for this coverage. The PRIA bid for the other coverages came in at \$11,909.00 more than the League. The FMIT (Florida Municipal Insurance Trust) has submitted a proposal in the amount of \$283,187.00, which is an increase of \$22,805.00 over their current rate of \$260,382.00. FMIT is defending the Village in red light camera litigation where PRIA would not. The FMIT Board approved a return of premium in the 2012-13 fund year for members that had property coverage in the 2010-11 fund year, which we did. For renewing the policy, our minimum return of premium is \$13,394.00, which is already included in the figures above.

**Health Insurance**

Our health insurance company, Blue Care, will be increasing by 8.1% for 2013. This will be the second year with them. Their original proposed increase was 16% prior to negotiating it down. Since some benefits got better when we switched to Blue Care last year, we entered into an agreement with the PBA to keep the baseline the benefits that we had with United prior to the switch to Blue Care. Employees wishing to have the POS are required to pay the difference in the cost between the HMO and POS.

**BCBS HMO monthly rates will increase by 8.1% as follows:**

|                        |                                     |
|------------------------|-------------------------------------|
| Employee:              | \$ 541.96 increasing to \$ 585.60   |
| Employee & Spouse:     | \$1,203.16 increasing to \$1,300.04 |
| Employee & Child(ren): | \$ 986.37 increasing to \$1,065.79  |
| Employee & Family:     | \$1,663.82 increasing to \$1,761.83 |

**BCBS POS monthly rates will increase by 8.1% as follows:**

|                        |                                     |
|------------------------|-------------------------------------|
| Employee:              | \$ 565.33 increasing to \$ 610.85   |
| Employee & Spouse:     | \$1,255.04 increasing to \$1,356.10 |
| Employee & Child(ren): | \$1,028.90 increasing to \$1,111.75 |
| Employee & Family:     | \$1,735.56 increasing to \$1,875.31 |

**Note: All insured employees pay \$50.00 per pay period toward employee coverage.**

## Summary 2012/13 Budget – Continued

### The employee cost share of dependent coverage as currently applicable in the Collective Bargaining Agreement is:

|             |  |
|-------------|--|
| Spouse:     | \$85.83 per pay period (If POS, additional \$25.87 per pay)  |
| Child(ren): | \$64.47 per pay period (If POS, additional \$21.21 per pay)  |
| Family:     | \$152.64 per pay period (If POS, additional \$35.78 per pay) |

### Dental Insurance monthly rates beginning 10-1-12

#### (Metlife Insurance)

*(Employee pays 100% - No Village Contribution)*

#### PPO

|          |                        |                              |
|----------|------------------------|------------------------------|
| Employee | Was \$38.44 per month  | New Rate: \$41.15 per month  |
| Family   | Was \$108.31 per month | New Rate: \$115.94 per month |

#### HMO

|          |                       |                              |
|----------|-----------------------|------------------------------|
| Employee | Was \$16.44 per month | New Rate: \$ 17.10 per month |
| Family   | Was \$41.93 per month | New Rate: \$ 43.61 per month |

### Vision Insurance is paid by the Village for Employees with Health Insurance

#### (Safeguard Insurance)

|          |                   |
|----------|-------------------|
| Employee | \$14.80 per month |
| Family   | \$ 6.11 per month |

### Life & Disability Insurance

Our rates will remain the same for our life and disability insurance with Lincoln Financial Insurance Company. The rates have been the same since 1995. The life insurance and the ADD have been renewed at the same rates and are good until September 1, 2013. The LTD rate is good until September 1, 2014. Life & ADD covers employees' annual salary with a cap of \$100,000.00 for each.

**Long Term Disability:** .58 cents per \$100 of salary per month

**Life:** .32 cents per \$1,000 of benefit per month

**Accidental Death & Dismemberment:** .04 cents per \$1,000 of benefit per month

### Retirement Plan

A contribution of \$596,113.70 will be required for the General Employee Pension Plan. The Police Pension Plan requires a contribution of \$1,581,188.24. Police officers are required to make a pension contribution of 10% of their salary. General Employees are required to contribute 8% of their salary. In compliance with Chapter 185 of the Florida State Statutes, in order to continue receiving the police pension fund's portion of the State excise tax on casualty insurance premiums, the pension plan was split into two separate plans in fiscal year 2000/2001. The most recent payment to the police pension plan from the State excise tax proceeds was \$39,185.56.

## **Summary 2012/13 Budget – Continued**

### **Federal Funding/General Obligation Bond/Borrowed Funds**

The Village was awarded \$250,000.00 in federal funding to replace bus shelters. These funds were applied for as a federal appropriations request. The Village is also entitled to \$963,000.00 from the General Obligation Bond (GOB). Our share is earmarked for a new Village Hall/Police Station, or renovations to the current one. We applied for GOB funds in the amount of \$400,000.00 to reimburse us for the Sally Port/Holding Cell, and Village Hall renovation project. We expect to receive this reimbursement in August 2012. The Village borrowed \$10 million through a bond for capital improvements to the water/sewer and storm drainage system. So far, one sewer line was run from Bal Harbour to Miami Beach with other water, sewer, and storm drainage projects in the planning stage.

### **Conclusion**

The St. Regis has finally made it onto the tax roll for fiscal year 12/13. This has added more then \$700 million to our property tax roll.

We certified the millage rate at 2.2678, which is the rolled-back rate, for the 2012/20013 fiscal year. The 2011/2012 millage rate was 2.4468. We have healthy cash reserves in all of our funds.

### **Budget hearings will be held on September 4<sup>th</sup> at 5:01 p.m. and September 13th, 2012, at 6:00 p.m.**

This is the nineteenth year that I have had the pleasure of leading our “Budget Team” in the preparation and presentation of the Bal Harbour Village Budget. The budget was formulated with the input of numerous individuals including our Finance Director, the employees in the Finance Department, all Department Heads, and members of the Village Council. Their assistance and input was greatly appreciated. As the Village Manager, I am grateful for the wealth of knowledge and hard work that our entire “Budget Team” gave toward the preparation of this document.

Input from our citizens and the Bal Harbour Village Council was appreciated in order to insure that the final budget document reflected the desires of the community.

Respectfully Submitted,



Alfred J. Treppeda  
Village Manager

## **Budget Code 300**

### **Division: General Fund Revenue**

All revenue projections are based on either estimates from the revenue source or the actual revenue received in the prior year.

#### **Explanation of Significant Line-Items**

**Line-Item#01-00-314.100/FPL Utility Tax** was increased based on projections by our Finance Director. Our utility tax rate is 10%.

**Line-Item#01-00-314.400/Peoples Gas Utility Tax** was increased based on projections by our Finance Director. Our gas tax rate is 10%.

#### **Line-Item#01-00-315.000/Telecommunication Utility Tax**

The tax on cable television and telephone services now includes what was formerly collected as franchise fees from cable television and telephone companies. This is the result of the new telecommunications laws. This was decreased based on the projection of our Finance Director.

**Line-Item#01-00-323.100/FPL Franchise Fee** was increased based on projections by our Finance Director.

**Line-Item#01-00-335.120/Florida Revenue Sharing** is paid to municipalities by the State based on population. A portion of State sales tax and cigarette tax is paid back to cities.

**Line-Item#01-00-335.180/Local Gov't ½ Cent Sales Tax** is distributed to counties and cities based on a population formula. The funds are from a ½ cent sales tax imposed on the retail sale or rental of items of tangible personal property, which includes most consumer items (food and medicine are exempt).

#### **Informational Note/Miami-Dade County General Obligation Bond Proceeds**

Bal Harbour's share of the General Obligation Bonds, passed by voters in Miami-Dade County, is \$963,000.00. These funds can be used for a Village Hall/Police Station project or renovations to the existing facility. We applied for reimbursement for the holding cell, sally port, and Village Hall renovation projects, and will most likely receive \$400,000.00 in fiscal year 2011/12.

**Line-Item#01-00-343.100/Management/Administration Fees** is paid to the general fund by the Water, Sewer, Tourism, and Security District for the services provided to those funds by General Fund operations.

**Line-Item#01-21-354.001/Red Light Camera Fines** are generated by the Village's red light program where cameras capture motorists who run red lights and American Traffic Solutions handles the citation process for the Village.

**Line-Item#01-00-361.100/Interest Earned** is based on the expected interest rate for the coming year as projected by our Finance Director.

## **General Fund Revenue - Continued**

**Line-Item#01-00-361.101/Interest-State Pool Investment** is based on the expected interest rates from the State Investment Pool as projected by our Finance Director.

**Line-Item#01-21-351.500/Court Fines**

This revenue is generated as a result of traffic enforcement by the police department.

**Line-Item#01-21-354.003/Burglar Alarm Fines** is based on projections by the Finance Director. Fines are for response to false burglar alarms by the police department.

**Line-Item#01-24-322.000/Building Permits** revenue is based on projections by our Building Official.

**Line-Item#01-41-312.300/Transportation Surtax**

These funds are allocated to municipalities based on a population/tax base formula. The funds are derived from the ½ cent sales tax that was passed to fund transportation needs. Our share can be used for a limited number of transportation-related items such as the Bal Harbour Express Shuttle and the street sweeper lease.

**Line-Item#01-72-347.200/Recreation Fees** These fees are from rental of the gazebo and/or ½ of the basketball court for parties in Bal Harbour Park.

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| Account Number              | Account Description             | 2010 Actual | 2011 Actual | 2012 Adopted | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|-----------------------------|---------------------------------|-------------|-------------|--------------|-----------------------|----------------|-------------------------------|--------------------------------|----------|
| <b>General Fund Revenue</b> |                                 |             |             |              |                       |                |                               |                                |          |
| 01-00-311000                | Ad Valorem Taxes                | 5,644,302   | 5,545,824   | 5,447,245    | 5,996,967             | 6,834,803      | 1,387,558                     | 25.47%                         |          |
| 01-00-311100                | Delinquent Ad Valorem Taxes     | 59,150      | 273,547     | 20,000       | 121,844               | 20,000         | -                             | 0.00%                          |          |
| 01-00-314100                | Utility Service Tax, Electric   | 630,356     | 680,284     | 611,239      | 494,081               | 742,739        | 131,500                       | 21.51%                         |          |
| 01-00-314400                | Utility Service Tax, Gas        | 10,583      | 8,865       | 9,384        | 6,638                 | 9,800          | 416                           | 4.43%                          |          |
| 01-00-315000                | Communications Services Tax     | 346,234     | 306,175     | 340,288      | 209,734               | 314,912        | (25,376)                      | -7.46%                         |          |
| 01-00-316000                | Local Business Tax              | 485,161     | 452,053     | 485,161      | 85,644                | 485,000        | (161)                         | -0.03%                         |          |
| 01-00-323100                | Franchise Fee, Electric         | 579,549     | 572,718     | 494,700      | 443,765               | 651,956        | 157,256                       | 31.79%                         |          |
| 01-00-323900                | Towing Franchise Fees           | -           | 2,040       | 2,000        | 440                   | 1,000          | (1,000)                       | -50.00%                        |          |
| 01-00-334700                | Historical Preservation Grant   | -           | 18,028      | -            | -                     | -              | -                             | 0.00%                          |          |
| 01-00-335120                | State Revenue Sharing           | 64,191      | 65,447      | 66,884       | 43,926                | 63,617         | (3,267)                       | -4.88%                         |          |
| 01-00-335150                | State Revenue Sharing-Alcohol   | 5,697       | 5,859       | 8,100        | 6,303                 | 8,100          | -                             | 0.00%                          |          |
| 01-00-335180                | State Revenue Sharing-Local Go  | 197,048     | 196,645     | 158,166      | 109,466               | 170,225        | 12,059                        | 7.62%                          |          |
| 01-00-338002                | Shared Revenues-Miami Dade Cou  | 603         | -           | -            | -                     | -              | -                             | 0.00%                          |          |
| 01-00-341300                | Administrative Service Charges  | 20,671      | 16,574      | 7,500        | 12,621                | 7,500          | -                             | 0.00%                          |          |
| 01-00-343100                | Administrative Fees/Management  | 120,000     | 120,000     | 120,000      | -                     | 120,000        | -                             | 0.00%                          |          |
| 01-00-343901                | Radon Certification             | 325         | -           | -            | 419                   | -              | -                             | 0.00%                          |          |
| 01-00-344500                | Parking Meter Collections       | 62,827      | 65,963      | 61,500       | 35,388                | 60,000         | (1,500)                       | -2.44%                         |          |
| 01-00-361100                | Interest                        | 26,133      | 14,414      | 27,000       | 1,288                 | 27,000         | -                             | 0.00%                          |          |
| 01-00-361101                | Interest                        | 14,618      | 13,884      | 25,000       | -                     | 25,000         | -                             | 0.00%                          |          |
| 01-00-361300                | Net Decrease/Increase FMV       | 44,679      | 15,412      | -            | -                     | -              | -                             | 0.00%                          |          |
| 01-00-365000                | Sales Of Surplus Materials And  | 16,241      | 5,525       | -            | 58,859                | -              | -                             | 0.00%                          |          |
| 01-00-366000                | Employee Holiday Donations      | 27,111      | 26,864      | 27,000       | 24,783                | 25,000         | (2,000)                       | -7.41%                         |          |
| 01-00-369300                | Settlements                     | 5,736       | 6,826       | -            | 26,699                | -              | -                             | 0.00%                          |          |
| 01-00-369900                | Other Miscellaneous Revenue     | 15,578      | (309)       | 5,000        | 2,324                 | 2,500          | (2,500)                       | -50.00%                        |          |
| 01-00-369902                | Contribution From Fund Balance  | -           | -           | 718,500      | -                     | -              | (718,500)                     | -100.00%                       |          |
| 01-00-369904                | St. Regis Developer'S Agreement | 2,250,000   | 91,179      | -            | 93,544                | -              | -                             | 0.00%                          |          |
| 01-00-369905                | St. Regis Developer'S Agreement | 976,058     | 1,021,661   | -            | 268,186               | -              | -                             | 0.00%                          |          |
| 01-00-369907                | Lobbying Fees                   | 1,300       | 3,400       | -            | 3,800                 | -              | -                             | 0.00%                          |          |
| 01-00-384000                | Debt Proceeds                   | -           | -           | 350,000      | 350,000               | -              | (350,000)                     | -100.00%                       |          |
| 01-21-331200                | Byrne Grant Thru County         | -           | 3,178       | -            | -                     | -              | -                             | 0.00%                          |          |
| 01-21-351000                | Penalties                       | 4,030       | 12,271      | 100          | 75                    | 100            | -                             | 0.00%                          |          |
| 01-21-351103                | Reimbursable Police Costs       | 26,800      | 29,440      | -            | 35,895                | -              | -                             | 0.00%                          |          |
| 01-21-351500                | Judgments And Fines-Traffic Co  | 52,730      | 45,478      | 67,542       | 53,858                | 65,000         | (2,542)                       | -3.76%                         |          |
| 01-21-351501                | Judgments And Fines-Traffic Co  | 2,987       | 2,590       | 2,491        | 1,934                 | 2,500          | 9                             | 0.36%                          |          |
| 01-21-354000                | Fines-Code Enforcement          | 22,713      | 11,702      | 1,000        | 7,848                 | 1,000          | -                             | 0.00%                          |          |
| 01-21-354001                | Red Light Camera Fines          | 522,425     | 763,432     | 666,108      | 421,151               | 405,000        | (261,108)                     | -39.20%                        |          |
| 01-21-354003                | Fines-Burglar Alarm Fines       | 7,725       | 9,475       | 6,200        | 4,400                 | 6,200          | -                             | 0.00%                          |          |
| 01-24-322000                | Building Permits                | 235,905     | 298,849     | 195,000      | 343,648               | 300,000        | 105,000                       | 53.85%                         |          |
| 01-24-322005                | Burglar Alarm Permits           | 3,915       | 3,135       | 3,500        | 1,700                 | 3,500          | -                             | 0.00%                          |          |
| 01-24-343900                | Radon Gas Surcharge             | 33          | 324         | -            | -                     | -              | -                             | 0.00%                          |          |
| 01-34-325200                | Solid Waste Assessments         | -           | -           | 688,841      | -                     | 634,762        | (54,079)                      | -7.85%                         |          |
| 01-34-329000                | Commercial Solid Waste Hauler   | -           | -           | -            | 13,433                | 15,000         | 15,000                        | 0.00%                          |          |
| 01-34-365001                | Sales Of Surplus Materials And  | 4,259       | 6,932       | -            | 3,167                 | -              | -                             | 0.00%                          |          |
| 01-41-312300                | County Ninth-Cent Tax, Transpo  | 92,350      | 103,891     | 78,337       | 60,092                | 85,049         | 6,712                         | 8.57%                          |          |
| 01-41-312410                | First Local Option Fuel Tax     | 33,657      | 31,858      | 32,090       | 16,671                | 24,513         | (7,577)                       | -23.61%                        |          |
| 01-41-312420                | Second Local Option Fuel Tax    | 12,759      | 12,448      | 12,372       | 6,446                 | 9,487          | (2,885)                       | -23.32%                        |          |
| 01-41-331420                | Fed Grant: Bus Shelters         | -           | -           | 250,000      | -                     | -              | -                             | 0.00%                          |          |
| 01-41-331430                | Fed Grants: Crosswalks          | -           | 24,919      | -            | -                     | -              | -                             | 0.00%                          |          |

Revenues

| Account Number | Account Description            | 2010 Actual       | 2011 Actual       | 2012 Adopted      | YTD Thru June 4, 2012 | 2013 Requested    | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|----------------|--------------------------------|-------------------|-------------------|-------------------|-----------------------|-------------------|-------------------------------|--------------------------------|----------|
| 01-41-334490   | State Grant-Fdot Revenue       | 4,651             | -                 | -                 | 10,852                | -                 | -                             | 0.00%                          |          |
| 01-72-347200   | Service Charge-Parks And Recre | 1,725             | 2,250             | 1,700             | 1,050                 | 1,700             | -                             | 0.00%                          |          |
|                | Use of Bond Proceeds           | -                 | -                 | -                 | -                     | 498,563           | 498,563                       | 0.00%                          |          |
| 01-72-381000   | Tourism Support of Recreation  | -                 | 163,000           | -                 | -                     | -                 | -                             | 0.00%                          |          |
|                | <b>Totals</b>                  | <b>12,632,810</b> | <b>11,054,049</b> | <b>10,989,948</b> | <b>9,378,937</b>      | <b>11,871,526</b> | <b>881,578</b>                | <b>8.02%</b>                   |          |

**Budget Code 01-11**  
**Division: Legislative**

This account provides funds for the Village Council salaries and insurance as well as an expense account for sending flowers and other memorials on behalf of the Council and employees of Bal Harbour Village. Litigation funds are also included.

**Explanation of Significant Line-Items**

**Line-Item#503.100/Litigation** includes fees to cover litigation costs that may arise in the normal course of business.

**Amount Budgeted: \$100,000.00**

**Line-Item#503.101/Attorney & Legal Fees** includes 55% of legal fees for routine legal matters for all Village departments with the exception of the Security District. The water, sewer, and tourism funds each pay 15% of the legal fees. The Village Attorney receives an automatic cost of living increase annually in the same percentage as employees of the Village receive. For 2012/13, it is proposed at 3%.

**Amount Budgeted: \$190,000.00**

**Line-Item#503.102/Defense of Officials** covers legal fees for elected officials, the Village Manager, Village Clerk, & Department Heads accused of ethics violations. The official would have to reimburse the Village if they are found guilty of such violation or if the violation was determined to be out of the scope of their duties.

**Amount Budgeted: \$50,000.00**

**Line-Item#503.105/Professional Services** covers fees for court reporters for Executive Sessions, photos of Council members, and any studies that may be necessary, such as for redistricting and solid waste.

**Amount Budgeted: \$45,000.00**

**Line-Item#504.901/Management Expenses**

This line-item funds expenses that are incurred on behalf of the Council, such as sending flowers and/or baskets on special occasions, funding business lunches, and any other Council-related business expenses.

**Amount Budgeted: \$15,000.00**

**Line-Item#504.902/Code Enforcement/Special Master**

The Council approved the payment of \$100.00 per hearing to our Special Masters for ruling on Code Enforcement cases. We prefer to have attorneys serving as Special Masters, and felt that some type of compensation was in order for these professionals to provide their expertise to the Village.

**Amount Budgeted: \$1,000.00**

**Budget Code 01-11 (Legislative) - Continued**

**Line-Item#505.400/Dues & Subscriptions**

Florida League (\$400.00), Dade League (\$965.00), Goldcoast Chamber (\$525.00),  
Municipal Code Corp. (\$140.00), ASCAP Music Licensing (\$270.00), Misc. (\$1,200.00).

**Amount Budgeted: \$3,500.00**

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| Account Number | Account Description            | 2010 Actual | 2011 Actual    | 2012 Adopted   | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments                                |
|----------------|--------------------------------|-------------|----------------|----------------|-----------------------|----------------|-------------------------------|--------------------------------|---|
|                | <b>Legislative</b>             |             |                |                |                       |                |                               |                                |   |
| 01-11-501200   | Salaries                       | 6,376       | 6,379          | 6,600          | 2,778                 | 6,600          | -                             | 0.00%                          |   |
| 01-11-502100   | F.I.C.A.                       | 505         | 505            | 505            | 252                   | 505            | -                             | 0.00%                          |   |
| 01-11-502300   | Health Insurance               | 12,977      | 14,388         | 27,841         | 20,254                | 31,417         | 3,576                         | 12.84%                         |   |
| 01-11-502301   | Ltd/Life Insurance             | 238         | 232            | 232            | 174                   | 250            | 18                            | 7.67%                          |   |
| 01-11-502400   | Workers' Compensation          | -           | -              | 350            | 238                   | 40             | (310)                         | -88.53%                        |   |
| 01-11-502500   | Unemployment Compensation      | 154         | 300            | -              | -                     | -              | -                             | 0.00%                          |   |
| 01-11-503100   | Litigation                     | 13,612      | 7,738          | 75,000         | 8,141                 | 100,000        | 25,000                        | 33.33%                         | BH Shops                                |
| 01-11-503101   | Legal Fees                     | 171,200     | 216,620        | 143,000        | 122,146               | 190,000        | 47,000                        | 32.87%                         |   |
| 01-11-503102   | Defense Of Officials           | -           | -              | 50,000         | -                     | 50,000         | -                             | 0.00%                          |   |
| 01-11-503103   | Engineering & Architecture     | 105,589     | 38,062         | -              | 8,956                 | 10,000         | 10,000                        | 0.00%                          |   |
| 01-11-503105   | Professional Services          | -           | 45,830         | 45,000         | 38,075                | 45,000         | -                             | 0.00%                          |   |
| 01-11-504200   | Postage                        | 1,003       | 741            | 300            | 30                    | 300            | -                             | 0.00%                          |   |
| 01-11-504601   | Maintenance of Equipment       | -           | -              | -              | -                     | 5,000          | 5,000                         | 0.00%                          | iPad Maintenance                        |
| 01-11-504700   | Printing And Binding           | 553         | 1,301          | 1,000          | -                     | 1,000          | -                             | 0.00%                          |   |
| 01-11-504901   | Management Expenses            | 14,223      | 7,164          | 25,000         | 5,018                 | 15,000         | (10,000)                      | -40.00%                        |   |
| 01-11-504902   | Monthly Meetings of Boards     | 600         | 200            | 2,000          | 118                   | 1,000          | (1,000)                       | -50.00%                        | Special Master Fees, Board Meeting Fees |
| 01-11-504990   | Miscellaneous                  | 122         | 112            | 150            | -                     | 300            | 150                           | 100.00%                        |   |
| 01-11-505200   | Operating Supplies             | 477         | 10,471         | 500            | 59                    | 500            | -                             | 0.00%                          |   |
| 01-11-505400   | Books, Publications, Subscript | 520         | 2,610          | 3,500          | 1,695                 | 3,500          | -                             | 0.00%                          |   |
|                | <b>Totals</b>                  |             | <b>352,652</b> | <b>380,978</b> | <b>207,933</b>        | <b>460,412</b> | <b>79,434</b>                 | <b>20.85%</b>                  |   |

**Budget Code 01-12**  
**Division: Executive**

This account provides for the operations of the Village Manager, the Village Clerk, the Human Resources/Community Outreach Director, and the Executive Assistant. Salaries and insurance for these four employees are included.

**Explanation of Significant Line-Items**

**Line-Item#503.105/Professional Services** Bal Harbour lapel pins, court reporters, and fees for consultants for various issues.

**Amount Budgeted: \$20,000.00**

**Line-Item#503.405/Other Contractual Services** includes funds for indexing of minutes, supplements to our Village Code, Code Internet Updating, scanning of resolutions, ordinances, minutes and contracts.

**Amount Budgeted: \$4,000.00**

**Line-Item#504.000/Travel & Per Diem** includes funds for Village Manager and Village Clerk to attend position-specific seminars and conferences.

**Amount budgeted: \$1,500.00**

**Line-Item#504.200/Postage**

Includes funds for mailing post cards and other notices. Newsletters now online only.

**Amount Budgeted: \$3,500.00**

**Line-Item#504.400/Rentals/Leases**

Storage of records (\$6,300.00), Vehicle Lease for Village Manager (\$620.00/mo), Vehicle Lease for Village Clerk (\$395.65/mo).

**Amount Budgeted: \$18,490.00**

**Line-Item#504.700/Printing**

This line-item provides funds for printing stationary, forms, and miscellaneous documents. It also provides for printing the hurricane newsletter. The rest are on-line only.

**Amount Budgeted: \$5,000.00**

**Line-Item#504.901/Management Expenses** includes fees for the Miami-Dade Clerks luncheons (\$1,500.00), Dade Broward GFOA meetings (\$300.00), Broward Clerks (\$240.00), miscellaneous management expenses and meeting fees (\$2,160.00).

**Amount Budgeted: \$5,000.00**

## **Budget Code 01-12 (Executive) - Continued**

**Line-Item#504.950/Legal Ads** covers the cost of placing courtesy ads in the Miami Herald Neighbors section (for selected important issues only) in addition to the ads we already place in the Daily Business Review to meet legal requirements. (\*\*Note: The Miami Herald Neighbors does not meet legal advertising requirements, except for TRIM advertising, due to the fact that it is only published twice a week). This line-item covers the cost of advertising public hearings, variance notices, Budget TRIM (Truth in Millage) advertising, Comprehensive Plan Adoption notice, Bid notices, and other miscellaneous legally required notices.

**Amount Budgeted: \$30,000.00**

**Line-Item#505.200/Operating Supplies** covers the cost of supplies required for the operation of the executive offices, including an allowance for the replacement or purchase of computer equipment.

**Amount Budgeted: \$3,000.00**

**Line-Item#505.400/Dues & Subscriptions**

Covers the cost of dues for position-specific organizations, newspapers, trade publications for Manager and Clerk.

**Amount Budgeted: \$2,200.00**

**Line-Item#505.500/Education Expenses** includes registration fees for seminars and conferences for the Village Manager, Village Clerk, and Administrative Assistant.

**Amount Budgeted: \$1,500.00**

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| Account Number | Account Description            | 2010 Actual    | 2011 Actual    | 2012 Adopted   | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments                  |
|----------------|--------------------------------|----------------|----------------|----------------|-----------------------|----------------|-------------------------------|--------------------------------|---------------------------|
|                | <b>Executive</b>               |                |                |                |                       |                |                               |                                |                           |
| 01-12-501200   | Salaries                       | 415,857        | 429,402        | 422,657        | 243,440               | 423,508        | 850                           | 0.20%                          |                           |
| 01-12-501400   | Overtime                       | -              | -              | -              | 465                   | 500            | 500                           | 0.00%                          |                           |
| 01-12-502100   | F.I.C.A.                       | 27,882         | 27,758         | 32,333         | 14,349                | 32,398         | 65                            | 0.20%                          |                           |
| 01-12-502200   | Retirement                     | 29,099         | 28,377         | 69,869         | 69,869                | 104,596        | 34,727                        | 49.70%                         |                           |
| 01-12-502300   | Health Insurance               | 13,438         | 21,351         | 31,192         | 18,001                | 37,764         | 6,572                         | 21.07%                         |                           |
| 01-12-502301   | Ltd/Life Insurance             | 2,527          | 3,490          | 3,490          | 2,617                 | 3,300          | (190)                         | -5.44%                         |                           |
| 01-12-502400   | Workers Compensation           | 953            | 543            | 1,287          | 874                   | 2,579          | 1,292                         | 100.40%                        |                           |
| 01-12-503105   | Professional Services          | 15,567         | 880            | 20,000         | 10,068                | 20,000         | -                             | 0.00%                          |                           |
| 01-12-503405   | Other Contractual Services     | 3,622          | 4,809          | 2,000          | 3,582                 | 4,000          | 2,000                         | 100.00%                        |                           |
| 01-12-504000   | Travel & Per Diem              | -              | -              | 1,500          | -                     | 1,500          | -                             | 0.00%                          |                           |
| 01-12-504100   | Telephone                      | 5,729          | 5,858          | 5,649          | 6,502                 | 8,000          | 2,351                         | 41.62%                         |                           |
| 01-12-504200   | Postage                        | 15,156         | 5,298          | 3,023          | 2,907                 | 3,500          | 477                           | 15.77%                         |                           |
| 01-12-504400   | Rental/Leases                  | 14,332         | 17,432         | 18,490         | 12,160                | 18,490         | -                             | 0.00%                          |                           |
| 01-12-504600   | Maintenance Of Vehicles        | 1,680          | 1,195          | 3,000          | 1,450                 | 3,000          | -                             | 0.00%                          | Computer Equipment        |
| 01-12-504601   | Maintenance Of Equipment       | 8,563          | 4,814          | 6,000          | 4,386                 | 11,000         | 5,000                         | 83.33%                         | Replacement               |
| 01-12-504700   | Printing And Binding           | 15,350         | 3,503          | 5,000          | -                     | 5,000          | -                             | 0.00%                          |                           |
| 01-12-504901   | Management Expenses            | 9,429          | 2,032          | 8,000          | 2,976                 | 5,000          | (3,000)                       | -37.50%                        |                           |
| 01-12-504930   | Election Expense               | -              | -              | 18,000         | -                     | 30,000         | 12,000                        | 66.67%                         | Two seats up for election |
| 01-12-504950   | Legal Ads                      | 24,283         | 31,240         | 30,000         | 3,137                 | 30,000         | -                             | 0.00%                          |                           |
| 01-12-504990   | Miscellaneous                  | 227            | 30             | 500            | (158)                 | 500            | -                             | 0.00%                          |                           |
| 01-12-505200   | Operating Supplies             | 2,435          | 3,610          | 3,000          | 132                   | 3,000          | -                             | 0.00%                          |                           |
| 01-12-505201   | Fuel                           | 13,363         | 5,821          | 10,000         | 2,975                 | 6,000          | (4,000)                       | -40.00%                        |                           |
| 01-12-505204   | Uniforms                       | 132            | 876            | 500            | 487                   | 500            | -                             | 0.00%                          |                           |
| 01-12-505400   | Books, Publications, Subscript | 3,137          | 1,704          | 2,000          | 2,130                 | 2,200          | 200                           | 10.00%                         |                           |
| 01-12-505500   | Education Expenses             | 925            | 125            | 1,500          | -                     | 1,500          | -                             | 0.00%                          |                           |
|                | <b>Totals</b>                  | <b>623,686</b> | <b>600,146</b> | <b>698,990</b> | <b>402,351</b>        | <b>757,835</b> | <b>58,845</b>                 | <b>8.42%</b>                   |                           |

**Budget Code 01-13**

**Division: Finance**

This account includes the salaries and insurance for the following positions: Finance Director (Consultant), and three Accounting Employees.

**Explanation of Significant Line-Items**

**Line-Item#503.105/Professional Services** includes funds for our Finance Director, who is a consultant with his company called Munilytics (\$65,000.00), and out of pocket expenses.

**Amount Budgeted: \$70,000.00**

**Line-Item#503.402/Payroll Processing** includes funds to pay for ADP to process our payroll checks.

**Amount Budgeted: \$18,619.00**

**Line-Item#504.000/Travel & Per Diem** for a seminar for software training.

**Amount Budgeted: \$100.00**

**Line-Item#504.601/Maintenance of Equipment** includes Springbrook Maintenance/Support (\$6,535.00), Computer maintenance (\$1,000.00), hand-held water meter reader software maintenance agreement (\$1,650.00), & miscellaneous maintenance.

**Amount Budgeted: \$20,000.00**

**Line-Item#505.400/Dues & Subscriptions** provides funding for GAAP Publications (\$200.00).

**Amount Budgeted: \$200.00**

**Line-Item#505.500/Education Expenses** includes Tuition Reimbursement and/or training for employees of the Finance Department.

**Amount Budgeted: \$500.00**

| Account Number | Account Description               | 2010 Actual    | 2011 Actual    | 2012 Adopted   | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|----------------|-----------------------------------|----------------|----------------|----------------|-----------------------|----------------|-------------------------------|--------------------------------|----------|
|                | <b>Finance and Administration</b> |                |                |                |                       |                |                               |                                |          |
| 01-13-501200   | Salaries                          | 150,231        | 143,990        | 144,152        | 81,058                | 144,850        | 698                           | 0.48%                          |          |
| 01-13-501400   | Overtime                          | 1,186          | 2,023          | 1,500          | 1,506                 | 2,100          | 600                           | 40.00%                         |          |
| 01-13-502100   | F.I.C.A.                          | 10,290         | 9,817          | 11,142         | 5,557                 | 11,081         | (61)                          | -0.55%                         |          |
| 01-13-502200   | Retirement                        | 28,172         | 28,419         | 37,480         | 37,480                | 56,202         | 18,722                        | 49.95%                         |          |
| 01-13-502300   | Health Insurance                  | 12,680         | 16,589         | 27,992         | 10,812                | 35,422         | 7,430                         | 26.54%                         |          |
| 01-13-502301   | Ltd/Life Insurance                | 1,257          | 1,374          | 1,374          | 1,045                 | 1,400          | 26                            | 1.87%                          |          |
| 01-13-502400   | Workers Compensation              | 450            | 256            | 439            | 298                   | 2,579          | 2,140                         | 487.59%                        |          |
| 01-13-503105   | Professional Services             | 73,610         | 74,563         | 64,875         | 47,805                | 70,000         | 5,125                         | 7.90%                          |          |
| 01-13-503200   | Auditors Fees                     | 38,423         | 45,281         | 37,000         | 35,987                | 37,000         | -                             | 0.00%                          |          |
| 01-13-503402   | Payroll Processing                | 15,102         | 20,433         | 18,810         | 12,413                | 18,619         | (191)                         | -1.01%                         |          |
| 01-13-504000   | Travel & Per Diem                 | -              | -              | 100            | -                     | 100            | -                             | 0.00%                          |          |
| 01-13-504100   | Telephone                         | 152            | 140            | 125            | 285                   | 427            | 302                           | 241.63%                        |          |
| 01-13-504200   | Postage                           | 248            | 1,414          | 1,500          | 65                    | 1,000          | (500)                         | -33.33%                        |          |
| 01-13-504400   | Rental/Leases                     | -              | 1,289          | 1,680          | 994                   | 1,490          | (190)                         | -11.29%                        |          |
| 01-13-504601   | Maintenance Of Equipment          | 3,486          | 13,366         | 13,270         | 14,292                | 20,000         | 6,730                         | 50.71%                         |          |
| 01-13-504700   | Printing And Binding              | 2,789          | 1,287          | 1,600          | -                     | 1,200          | (400)                         | -25.00%                        |          |
| 01-13-504901   | Management Expenses               | 390            | -              | 500            | -                     | 500            | -                             | 0.00%                          |          |
| 01-13-504990   | Miscellaneous                     | 7              | 0              | 100            | 25                    | 100            | -                             | 0.00%                          |          |
| 01-13-504991   | Bank Charges                      | 6              | 9,923          | 5,500          | 693                   | 5,800          | 300                           | 5.45%                          |          |
| 01-13-505204   | Uniforms                          | 1,374          | 1,668          | 1,500          | 1,287                 | 1,500          | -                             | 0.00%                          |          |
| 01-13-505400   | Books, Publications, Subscript    | 50             | 100            | 200            | -                     | 200            | -                             | 0.00%                          |          |
| 01-13-505500   | Education Expenses                | -              | -              | 500            | 206                   | 500            | -                             | 0.00%                          |          |
|                | <b>Totals</b>                     | <b>339,901</b> | <b>371,932</b> | <b>371,340</b> | <b>251,806</b>        | <b>412,070</b> | <b>40,730</b>                 | <b>10.97%</b>                  |          |

## **Budget Code 01-19**

### **Division: General Government**

This account provides funds for the operation of all Village owned buildings such as Village Hall and the Public Works Facility. The position of **Receptionist** is charged to this account.

#### **Explanation of Significant Line-Items**

**Line-Item#503.103/Planning & Engineering** covers fees for planning & engineering services provided by the Village's consulting engineer & planner. This was moved here from the Legislative Department since this is a more appropriate fund for these expenses. Includes fees for Evaluation & Appraisal of the Comprehensive Plan.

**Amount Budgeted: \$100,000.00**

**Line-Item#503.104/Medical Services** DOT medical and drug testing for drivers of large trucks if needed & optional Hepatitis Vaccinations.

**Amount Budgeted: \$500.00**

**Line-Item#503.105/Professional Services** Temporary Help during personnel shortages and for special projects (\$10,000.00), Lobbyist services by Ron Book @ \$30,000/yr. (55% to General Fund (\$16,500.00), and Internet Hosting and updating for Village web site (\$2,150.00), Vanpool for Public Works employees who participate in 3 vanpools (the Village pays most of the monthly lease fees (riders make \$20 per pay period contribution) for the three vans used in the program (\$17,520.00).

**Amount Budgeted: \$50,000.00**

#### **Line-Item#503.404/Janitorial Services**

This line-item pays for the Village's cleaning service for Village Hall and the Public Works facility. We currently contract with Kelly Janitorial Systems, Inc. (\$27,790.00). Also included are fees for Dustbusters, which provides mats for inside and outside all entrances/exits (\$1,820.00), window cleaning company (\$1,750.00), miscellaneous janitorial services (\$4,640.00).

**Amount Budgeted: \$36,000.00**

#### **Line-Item#503.440/Shuttle Bus Service & Transportation Tax Expenditures**

Miami-Dade County provides us with revenue from the ½ cent transportation tax each year. The 2011/2012 expected proceeds are \$78,337.00. These funds must be spent on transportation related items. The Village, through Limousines of South Florida, operates **Bal Harbour Express**, a shuttle service for residents seven days per week. The cost for operation is \$108,360.00, with the fuel cost estimated at \$10,500.00. The shuttle goes through Bay Harbor, Surfside, to Aventura mall, and to Lincoln Road on Sundays. The Village must continue budgeting the base-line of \$30,000.00 per year prior to being able to use the transportation tax revenue.

**Amount Budgeted: \$107,000.00**

## **Budget Code 01-19 (General Government) - Continued**

### **Line-Item#504.100/Telephone**

Includes \$600.00 per month for T-1 phone line for Internet/Email access & Village Hall phone service.

**Amount Budgeted: \$25,000.00**

**Line-Item#504.400/Rentals/Leases** provides funds for rental of our postage meter (\$540.00), a plant service to provide and care for inside plants at Village Hall (\$3,700.00), Dock Land Lease (\$200.00), the lease of a pickup truck for Public Works (Vehicle #342) @ \$350.00 per month (Lease Expires 11/30/14), Main Copier Lease (\$373.53/mo), and Receptionist Copier Maintenance (\$27.50/mo).

**Amount Budgeted: \$13,500.00**

**Line-Item#504.601/Maintenance of Equipment & Buildings** provides funds for the maintenance of A/C for Village Hall & Public Works (\$5,000.00), Pest Control (\$1,200.00), Telephone Maintenance (Avaya \$4,250.00), Copier Maintenance (Copyco \$2,500.00), Elevator Maintenance (\$2,000.00), virus software upgrade (\$500.00), Computer maintenance (\$30,000.00), microfilm reader maintenance (\$650.00), Monitoring of burglar alarm system (\$1,260/yr monitoring) and miscellaneous maintenance & repairs to Village owned buildings/equipment (\$52,640.00).

**Amount Budgeted: \$100,000.00**

**Line-Item#505.200/Operating Supplies** includes funds for coffee supplies, distilled water for the Village Hall & Public Works buildings, first aid supplies, pooper scooper bags, miscellaneous hardware, mobile phone accessories, garbage bags & cleaning rags for public works.

**Amount Budgeted: \$30,000.00**

**Line-Item#505.205/Landscape Materials/Maintenance** includes funds for the maintenance of Village Hall grounds and parking lots by Brickman through a contract.

**Amount Budgeted: \$25,000.00**

### **Line-Item#508.100/Library Cards**

The Village terminated participation in the Surf-Bal-Bay Library in 2007. Funds are budgeted in order to reimburse residents for Miami-Dade Library cards, which cost \$100.00 each. Residents are eligible for reimbursement for two library cards per household.

**Amount Budgeted: \$2,500.00**

**Line-Item#509.902/General Contingency** provides funds for any unforeseen needs that may arise.

**Amount Budgeted: \$846,437.00**

**Line-Item#509.904/Hurricane Contingency** provides funds for supplies/equipment necessary in the event that a hurricane hits Bal Harbour.

**Amount Budgeted: \$50,000.00**

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| Account Number | Account Description            | 2010 Actual      | 2011 Actual    | 2012 Adopted     | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|----------------|--------------------------------|------------------|----------------|------------------|-----------------------|------------------|-------------------------------|--------------------------------|----------|
|                | <b>General Government</b>      |                  |                |                  |                       |                  |                               |                                |          |
| 01-19-501200   | Salaries                       | 75,638           | 75,486         | 77,079           | 43,673                | 37,709           | (39,369)                      | -51.08%                        |          |
| 01-19-501400   | Overtime                       | 3,498            | 3,548          | 2,276            | 1,812                 | 2,300            | 24                            | 1.05%                          |          |
| 01-19-502100   | F.I.C.A.                       | 5,134            | 5,237          | 6,071            | 3,011                 | 2,885            | (3,186)                       | -52.48%                        |          |
| 01-19-502200   | Retirement                     | 14,991           | 15,137         | 20,040           | 20,040                | 14,631           | (5,409)                       | -26.99%                        |          |
| 01-19-502300   | Health Insurance               | 11,975           | 15,334         | 14,963           | 1,725                 | 7,366            | (7,597)                       | -50.77%                        |          |
| 01-19-502301   | Ltd/Life Insurance             | 665              | 739            | 739              | 559                   | 800              | 61                            | 8.24%                          |          |
| 01-19-502400   | Workers Compensation           | 2,286            | 1,303          | 2,546            | 1,728                 | 230              | (2,317)                       | -90.98%                        |          |
| 01-19-502500   | Unemployment Compensation      | 161              | -              | -                | 11,909                | -                | -                             | 0.00%                          |          |
| 01-19-503103   | Engineering & Architecture     | -                | 36,943         | 125,000          | 39,606                | 100,000          | (25,000)                      | -20.00%                        |          |
| 01-19-503104   | Medical Services               | -                | -              | 500              | -                     | 500              | -                             | 0.00%                          |          |
| 01-19-503105   | Professional Services          | 35,257           | 43,767         | 50,000           | 17,736                | 50,000           | -                             | 0.00%                          |          |
| 01-19-503404   | Janitorial Contract            | 34,449           | 34,488         | 36,000           | 20,629                | 36,000           | -                             | 0.00%                          |          |
| 01-19-503440   | Transportation Surtax Expendit | 93,352           | 106,420        | 118,860          | 62,307                | 107,000          | (11,860)                      | -9.98%                         |          |
| 01-19-504100   | Telephone                      | 22,670           | 25,686         | 25,000           | 20,029                | 25,000           | -                             | 0.00%                          |          |
| 01-19-504300   | Utilities                      | 51,827           | 44,532         | 42,471           | 23,037                | 40,000           | (2,471)                       | -5.82%                         |          |
| 01-19-504301   | Water Usage                    | 13,569           | 10,298         | 12,071           | 6,907                 | 10,000           | (2,071)                       | -17.16%                        |          |
| 01-19-504400   | Rental /Leases                 | 15,874           | 14,336         | 16,000           | 9,739                 | 13,500           | (2,500)                       | -15.63%                        |          |
| 01-19-504500   | Insurance                      | 48,481           | 156,517        | 106,000          | 104,077               | 120,000          | 14,000                        | 13.21%                         |          |
| 01-19-504600   | Maintenance Of Vehicles        | 4,307            | 4,682          | 4,000            | 2,875                 | 5,000            | 1,000                         | 25.00%                         |          |
| 01-19-504601   | Maintenance Of Equipment       | 199,247          | 102,548        | 100,000          | 57,949                | 100,000          | -                             | 0.00%                          |          |
| 01-19-504700   | Printing And Binding           | 234              | 701            | 500              | 2,479                 | 5,000            | 4,500                         | 900.00%                        |          |
| 01-19-504990   | Miscellaneous                  | 3,277            | 89             | 500              | 6,148                 | 8,000            | 7,500                         | 1500.00%                       |          |
| 01-19-505100   | Office Supplies                | 25,116           | 19,994         | 25,000           | 10,534                | 25,000           | -                             | 0.00%                          |          |
| 01-19-505200   | Operating Supplies             | 25,236           | 37,723         | 25,000           | 24,122                | 30,000           | 5,000                         | 20.00%                         |          |
| 01-19-505201   | Fuel                           | 7,500            | 10,710         | 8,000            | 5,684                 | 8,000            | -                             | 0.00%                          |          |
| 01-19-505202   | Tires                          | -                | -              | 500              | -                     | 500              | -                             | 0.00%                          |          |
| 01-19-505203   | Laundry/Dry Cleaner            | 167              | 36             | 200              | -                     | 200              | -                             | 0.00%                          |          |
| 01-19-505204   | Uniforms                       | 2,818            | 1,323          | 1,000            | 1,314                 | 1,500            | 500                           | 50.00%                         |          |
| 01-19-505205   | Landscape Materials            | -                | 126            | 25,000           | 10,500                | 25,000           | -                             | 0.00%                          |          |
| 01-19-505299   | Employee Holiday Fund Expenses | 706              | 624            | 1,000            | 624                   | 1,000            | -                             | 0.00%                          |          |
| 01-19-505400   | Books, Publications, Subscript | 725              | 868            | 1,000            | 661                   | 1,000            | -                             | 0.00%                          |          |
| 01-19-505500   | Education Expenses             | -                | 10             | 500              | -                     | 500              | -                             | 0.00%                          |          |
| 01-19-506100   | Village Hall Renovations       | 319,488          | 115,824        | -                | -                     | 10,000           | 10,000                        | 0.00%                          |          |
| 01-19-508100   | Library Card Reimbursement     | 3,150            | 3,100          | 2,500            | 1,900                 | 2,500            | -                             | 0.00%                          |          |
| 01-19-508800   | Debt Service                   | -                | -              | -                | -                     | 30,000           | 30,000                        | 0.00%                          |          |
| 01-19-509902   | General Contingency            | 54,136           | 7,166          | 768,334          | 21,700                | 846,437          | 78,103                        | 10.17%                         |          |
| 01-19-509904   | Hurricane Contingency          | -                | 190            | 50,000           | -                     | 50,000           | -                             | 0.00%                          |          |
|                | <b>Totals</b>                  | <b>1,075,934</b> | <b>895,483</b> | <b>1,668,650</b> | <b>535,015</b>        | <b>1,717,558</b> | <b>48,907</b>                 | <b>2.93%</b>                   |          |

**Budget Code 01-21**  
**Division: Law Enforcement**

This account provides for the operations of the police department. The salaries & benefits of the Police Chief and all other police department employees are included in this account.

**Explanation of Significant Line-Items**

**Line-Item#503.101/Legal Fees** This line-item covers legal fees for collective bargaining, human resource issues and possible arbitration hearings on disciplinary action cases and/or any police-specific legal fees.

**Amount Budgeted: \$40,000.00**

**Line-Item#503.104/Medical Services** This line-item covers psychological examinations for employment candidates, physical examinations, polygraphs, drug tests, hepatitis shots, and funds for an optional "Life Scan" which can provide early detection of cancer and other illnesses (\$350.00 X 21 police officers in bargaining unit = \$7,350.00), and funds for random drug testing.

**Amount Budgeted: \$15,000.00**

**Line-Item#503.105/Professional Services** This line-item covers outside Internal Affairs investigations if needed.

**Amount Budgeted: \$8,000.00**

**Line-Item#503.106/Red Light Camera Expenses** As per the agreement with American Traffic Solutions (ATS), they receive \$4,750.00 per month per intersection for operation of the red light camera program.

**Amount Budgeted: \$310,000.00**

**Line-Item#504.000/Travel & Per Diem** contains funds for State & Local Conferences and misc. business travel.

**Amount Budgeted: \$8,000.00**

**Line-Item#504.100/Telephone** covers cell phones for police employees, 50% of the cost of VIN cell phones (rest covered by forfeiture funds), 50% of the cost of the phone lines in the VIN trailer (rest covered by forfeiture funds).

**Amount Budgeted: \$7,000.00**

## **Budget Code 01-21 (Law Enforcement) - Continued**

### **Line-Item#504.400/Rentals & Leases**

This line-item includes \$58,363.44 for year #4 of 7 years of lease payments for the police station at Bal Harbour Shops. The following vehicle leases are also included:

|                       |                     |                              |
|-----------------------|---------------------|------------------------------|
| '10 Chevy Tahoe       | Lease Ends 03/31/13 | \$620.00 per month (Veh#329) |
| '10 Jeep Wrangler     | Lease Ends 06/30/13 | \$387.00 per month (Veh#334) |
| '10 Jeep Wrangler     | Lease Ends 06/30/13 | \$387.00 per month (Veh#335) |
| '10 Ford F150 Lariat  | Lease Ends 07/31/14 | \$444.31 per month (Veh#336) |
| '10 Harley Motorcycle | Lease year to year  | \$475.00 per month (Veh#337) |
| '10 Harley Motorcycle | Lease year to year  | \$475.00 per month (Veh#338) |
| '10 Ford Explorer     | Lease Ends 01/07/15 | \$375.00 per month (Veh#343) |
| '11 Ford F150         | Lease Ends 04/01/15 | \$400.00 per month (Veh#347) |
| '11 Ford F150         | Lease Ends 04/01/15 | \$400.00 per month (Veh#348) |
| '10 Dodge Charger     | Lease Ends 06/16/15 | \$400.00 per month (Veh#351) |
| Boat Dockage Lease    | Month to Month      | \$200.00 per month           |

**Amount Budgeted: \$115,000.00**

**Line-Item#504.600/Maintenance of Vehicles** provides funds for mechanical maintenance of vehicles & boat as well as washing and waxing of police vehicles. Frequency of car washing was reduced.

**Amount Budgeted: \$135,000.00**

**Line-Item#504.601/Maintenance of Equipment** provides funds for the following: Copyco copier maintenance agreement (\$800.00), software maintenance agreements (\$12,000.00), vehicle and radar calibration, refill oxygen tanks, refill fire extinguishers, burglar alarm installation & monitoring (\$840/yr monitoring & \$1,044.00 installation) and miscellaneous computer maintenance (\$57,200.00).

**Amount Budgeted: \$80,000.00**

**Line-Item#504.901/Management Expenses** contains funds for our share of the annual Dade Chief's Dinner (\$5,000.00), miscellaneous expenses (\$5,000.00), and officer of the month/year awards (\$3,000.00).

**Amount Budgeted: \$25,000.00**

**Line-Item#505.200/Operating Supplies** includes funding for the following: Less-lethal weapons (\$500.00), Marine Patrol Equipment (\$4,000.00), and miscellaneous operating supplies (\$13,500.00).

**Amount Budgeted: \$20,000.00**

**Line-Item#505.204/Uniforms** This includes funds for uniforms for all police sworn and non-sworn personnel. Also covers bullet-proof vests for police officers.

**Amount Budgeted: \$30,000.00**

## **Budget Code 01-21 (Law Enforcement) - Continued**

**Line-Item#505.400/Dues & Subscriptions** Computer Data Bases Autotrack and Accrit (\$1,000.00), Accreditation Fees (\$500.00), Fire Permit (\$100.00), Police Chief's Association Dues (\$1,500.00), Telephone Cross Index (\$1,000.00), Black Book (\$500.00), Miami-Dade PD Handbooks (\$1,000.00), Florida State Statutes (\$500.00), and miscellaneous.

**Amount Budgeted: \$8,000.00**

**Line-Item#505.500/Education** contains funds for firearms qualification (\$1,500.00), in-service training (\$5,000.00), and miscellaneous in-house training (\$5,500.00).

**Amount Budgeted: \$15,000.00**

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| Account Number         | Account Description            | 2010 Actual      | 2011 Actual      | 2012 Adopted     | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|------------------------|--------------------------------|------------------|------------------|------------------|-----------------------|------------------|-------------------------------|--------------------------------|----------|
| <b>Law Enforcement</b> |                                |                  |                  |                  |                       |                  |                               |                                |          |
| 01-21-501200           | Salaries                       | 2,577,666        | 2,611,645        | 2,417,525        | 1,462,690             | 2,445,139        | 27,614                        | 1.14%                          |          |
| 01-21-501400           | Overtime                       | 260,484          | 217,975          | 1,500            | 17,187                | 22,000           | 20,500                        | 1366.67%                       |          |
| 01-21-502100           | F.I.C.A.                       | 185,660          | 189,510          | 185,055          | 104,445               | 187,053          | 1,998                         | 1.08%                          |          |
| 01-21-502200           | Retirement                     | 1,306,409        | 1,319,026        | 1,297,436        | 746,911               | 1,567,582        | 270,146                       | 20.82%                         |          |
| 01-21-502300           | Health Insurance               | 309,125          | 303,380          | 274,455          | 121,524               | 362,871          | 88,416                        | 32.21%                         |          |
| 01-21-502301           | Ltd/Life Insurance             | 23,045           | 22,288           | 22,605           | 16,259                | 23,000           | 395                           | 1.75%                          |          |
| 01-21-502400           | Workers Compensation           | 88,154           | 50,243           | 63,657           | 43,212                | 121,072          | 57,415                        | 90.19%                         |          |
| 01-21-503101           | Legal Fees                     | 26,218           | 12,788           | 40,000           | 12,984                | 40,000           | -                             | 0.00%                          |          |
| 01-21-503104           | Medical Services               | 6,562            | 10,524           | 15,000           | 4,445                 | 15,000           | -                             | 0.00%                          |          |
| 01-21-503105           | Professional Services          | 7,807            | 30,782           | 8,000            | 4,359                 | 8,000            | -                             | 0.00%                          |          |
| 01-21-503106           | Red Light Camera Expenses      | 160,401          | 257,728          | 310,000          | 169,256               | 310,000          | -                             | 0.00%                          |          |
| 01-21-503405           | Other Contractual Services     | 4,205            | 1,023            | -                | 724                   | 4,000            | 4,000                         | 0.00%                          |          |
| 01-21-503500           | Undercover Investigation Reimb | 77,056           | 22,188           | -                | -                     | -                | -                             | 0.00%                          |          |
| 01-21-503501           | Undercover Investigation O/T R | -                | -                | -                | -                     | -                | -                             | 0.00%                          |          |
| 01-21-504000           | Travel & Per Diem              | 6,200            | 13,554           | 7,000            | 4,697                 | 8,000            | 1,000                         | 14.29%                         |          |
| 01-21-504100           | Telephone                      | 5,136            | 6,276            | 6,000            | 5,232                 | 7,000            | 1,000                         | 16.67%                         |          |
| 01-21-504200           | Postage                        | 830              | 3,005            | 2,000            | 672                   | 2,000            | -                             | 0.00%                          |          |
| 01-21-504400           | Rental/Leases                  | 79,348           | 115,762          | 124,000          | 89,132                | 115,000          | (9,000)                       | -7.26%                         |          |
| 01-21-504600           | Maintenance Of Vehicles        | 117,406          | 87,977           | 75,000           | 91,312                | 135,000          | 60,000                        | 80.00%                         |          |
| 01-21-504601           | Maintenance Of Equipment       | 96,541           | 78,835           | 70,000           | 55,226                | 80,000           | 10,000                        | 14.29%                         |          |
| 01-21-504700           | Printing And Binding           | 4,603            | 5,287            | 7,000            | 1,354                 | 7,000            | -                             | 0.00%                          |          |
| 01-21-504901           | Management Expenses            | 23,999           | 16,413           | 13,000           | 17,986                | 25,000           | 12,000                        | 92.31%                         |          |
| 01-21-504950           | Legal Ads                      | 5,922            | -                | 2,500            | -                     | 1,500            | (1,000)                       | -40.00%                        |          |
| 01-21-504990           | Miscellaneous                  | 11,109           | 372              | 500              | 59                    | 500              | -                             | 0.00%                          |          |
| 01-21-505100           | Office Supplies                | 3,393            | 206              | -                | 111                   | 300              | 300                           | 0.00%                          |          |
| 01-21-505200           | Operating Supplies             | 25,251           | 23,662           | 18,000           | 13,912                | 20,000           | 2,000                         | 11.11%                         |          |
| 01-21-505201           | Fuel                           | 106,538          | 94,715           | 120,000          | 48,129                | 90,000           | (30,000)                      | -25.00%                        |          |
| 01-21-505202           | Tires                          | 2,750            | 3,206            | 5,000            | -                     | 3,500            | (1,500)                       | -30.00%                        |          |
| 01-21-505203           | Laundry/Dry Cleaner            | 8,415            | 7,930            | 9,000            | 7,321                 | 10,000           | 1,000                         | 11.11%                         |          |
| 01-21-505204           | Uniforms                       | 24,623           | 29,449           | 25,000           | 19,046                | 30,000           | 5,000                         | 20.00%                         |          |
| 01-21-505206           | Reimbursable Expenses          | 39,806           | 43,206           | -                | 42,036                | -                | -                             | 0.00%                          |          |
| 01-21-505400           | Books, Publications, Subscript | 6,719            | 9,328            | 7,000            | 7,288                 | 8,000            | 1,000                         | 14.29%                         |          |
| 01-21-505500           | Education Expenses             | 5,941            | 15,086           | 12,000           | 7,886                 | 15,000           | 3,000                         | 25.00%                         |          |
| 01-21-506314           | Patrol Offsite Project         | 48,034           | -                | -                | -                     | -                | -                             | 0.00%                          |          |
| 01-21-506400           | Machinery & Equipment          | -                | 6,703            | -                | -                     | -                | -                             | 0.00%                          |          |
| 01-21-509991           | Undocumented P-Card Receipts   | -                | -                | -                | 4,859                 | -                | -                             | 0.00%                          |          |
| <b>Totals</b>          |                                | <b>5,655,356</b> | <b>5,610,070</b> | <b>5,138,234</b> | <b>3,120,256</b>      | <b>5,663,517</b> | <b>525,283</b>                | <b>10.22%</b>                  |          |

## **Budget Code 01-24**

### **Division: Protective Inspection (Building Department)**

This account funds the operation of our Building Department. This covers the salary and insurance for two Building Department Secretaries along with the compensation (no benefits) for our Building Official, Backup Inspector, Structural Inspector/Plans Examiner, Plumbing Inspector, Electrical Inspector and Mechanical Inspector who are all consultants to the Village. All inspectors receive a fixed bi-weekly amount as opposed to a percentage of permit fees. One Building Department leased vehicle is assigned to this department. A part-time clerical consultant is utilized to assist with filing and organization of the large amount of plans and other paperwork. In accordance with State Law, all revenue generated from permit fees must be utilized solely for the operation of the Building Department.

#### **Explanation of Significant Line-Items**

**Line-Item#503.105/Professional Services** includes funds for our consulting part time Building Official (*Note: \$10,000 Salary – budgeted in salary line-item as per agreement with Bldg Official*) & Consulting Fees (\$65,525.62), Bldg. Inspector (\$37,926.92,) our Structural Inspector/Plans Examiner (\$19,857.07), our Mechanical Inspector (\$19,857.07), our Electrical Inspector (\$18,546.82), and our Plumbing Inspector (\$18,546.82).

**Amount Budgeted: \$180,000.00 (3% cost of living increase proposed)**

#### **Line-Item#504.400/Rentals & Leases**

Funds are budgeted at \$395.00 per month for a leased 2011 Jeep Grand Cherokee (Veh#344 – Lease expires 1/15/15) for the Building Official's use while on-duty (\$4,740.00), and the lease of a copy/fax machine is also included (\$2,272.00).

**Amount Budgeted: \$7,000.00**

#### **Line-Item#504.902/Architectural Review Board**

The Architectural Review Board (ARB), which receives no compensation, gets reimbursed for lunch after each of their monthly meetings. This line-item also covers other miscellaneous costs associated with the ARB.

**Amount Budgeted: \$3,500.00**

**Line-Item#505.204/Uniforms** provides for the replacement of shirts for inspectors (\$500.00) and uniform allowance for clerical employees.

**Amount Budgeted: \$1,750.00**

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| Account Number | Account Description            | 2010 Actual    | 2011 Actual    | 2012 Adopted   | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|----------------|--------------------------------|----------------|----------------|----------------|-----------------------|----------------|-------------------------------|--------------------------------|----------|
|                | <b>Building</b>                |                |                |                |                       |                |                               |                                |          |
| 01-24-501200   | Salaries                       | 106,867        | 108,686        | 115,149        | 50,004                | 91,688         | (23,461)                      | -20.37%                        |          |
| 01-24-501400   | Overtime                       | -              | -              | -              | 113                   | 250            | 250                           | 0.00%                          |          |
| 01-24-502100   | F.I.C.A.                       | 6,815          | 6,928          | 8,809          | 3,259                 | 7,014          | (1,795)                       | -20.37%                        |          |
| 01-24-502200   | Retirement                     | 25,380         | 25,346         | 26,274         | 26,274                | 28,959         | 2,685                         | 10.22%                         |          |
| 01-24-502300   | Health Insurance               | 20,681         | 25,512         | 25,979         | 11,450                | 30,828         | 4,849                         | 18.67%                         |          |
| 01-24-502301   | Ltd/Life Insurance             | 804            | 888            | 888            | 349                   | 900            | 12                            | 1.37%                          |          |
| 01-24-502400   | Workers Compensation           | 1,827          | 1,041          | 851            | 578                   | 1,559          | 709                           | 83.27%                         |          |
| 01-24-503105   | Professional Services          | 180,317        | 181,316        | 180,260        | 124,326               | 180,000        | (260)                         | -0.14%                         |          |
| 01-24-503403   | Prof. Services Adtl Inspection | 116,734        | 101,370        | -              | 3,425                 | -              | -                             | 0.00%                          |          |
| 01-24-503404   | Janitorial Contract            | 2,400          | 2,200          | -              | -                     | -              | -                             | 0.00%                          |          |
| 01-24-503405   | Other Contractual Services     | 7,972          | 7,830          | -              | -                     | -              | -                             | 0.00%                          |          |
| 01-24-504000   | Travel & Per Diem              | 263            | -              | 500            | -                     | 500            | -                             | 0.00%                          |          |
| 01-24-504100   | Telephone                      | 152            | 140            | 100            | 427                   | 500            | 400                           | 400.00%                        |          |
| 01-24-504200   | Postage                        | 215            | 1,439          | 500            | 187                   | 500            | -                             | 0.00%                          |          |
| 01-24-504400   | Rental /Leases                 | 19,986         | 12,982         | 7,000          | 4,968                 | 7,000          | -                             | 0.00%                          |          |
| 01-24-504600   | Maintenance Of Vehicles        | 1,073          | 1,007          | 1,726          | 400                   | 1,726          | -                             | 0.00%                          |          |
| 01-24-504601   | Maintenance Of Equipment       | 7,551          | 10,025         | 7,000          | 5,471                 | 7,000          | -                             | 0.00%                          |          |
| 01-24-504700   | Printing And Binding           | 198            | 1,311          | 700            | 1,239                 | 1,859          | 1,159                         | 165.57%                        |          |
| 01-24-504901   | Management Expenses            | -              | 105            | 350            | -                     | 350            | -                             | 0.00%                          |          |
| 01-24-504902   | Monthly Meetings Of Boards     | 3,997          | 2,813          | 3,500          | 2,106                 | 3,500          | -                             | 0.00%                          |          |
| 01-24-504990   | Miscellaneous                  | 544            | -              | 1,000          | 95                    | 500            | (500)                         | -50.00%                        |          |
| 01-24-505200   | Operating Supplies             | 427            | 214            | 1,500          | 86                    | 1,000          | (500)                         | -33.33%                        |          |
| 01-24-505201   | Fuel                           | 2,642          | 2,910          | 2,500          | 1,488                 | 2,500          | -                             | 0.00%                          |          |
| 01-24-505202   | Tires                          | -              | -              | 250            | -                     | 250            | -                             | 0.00%                          |          |
| 01-24-505204   | Uniforms                       | 613            | 911            | 1,750          | 272                   | 1,750          | -                             | 0.00%                          |          |
| 01-24-505400   | Books, Publications, Subscript | 178            | 39             | 250            | 643                   | 250            | -                             | 0.00%                          |          |
| 01-24-505500   | Education Expenses             | 770            | 575            | 750            | 509                   | 750            | -                             | 0.00%                          |          |
|                | <b>Totals</b>                  | <b>508,404</b> | <b>495,586</b> | <b>387,586</b> | <b>237,666</b>        | <b>371,134</b> | <b>(16,452)</b>               | <b>-4.24%</b>                  |          |

**Budget Code 01-41**

**Division: Public Works**

This account has been created by merging the Open Space, Roads & Streets, and Solid Waste accounts. These were consolidated after the landscaping and solid waste collection functions were privatized. Brickman has a contract for performing landscape maintenance and Choice has a contract for solid waste and recycling collection. This account funds the maintenance of the north and west parking lots, including parking meters and storm drains. It also includes funds for the solid waste and recycling collection contract with Choice Environmental. Five employees are charged to the Public Works department along with a part time secretary to the Public Works Director.

**Explanation of Significant Line-Items**

**Line-Item#503.103/Engineering** includes fees for National Pollutant Discharge Elimination System (NPDES) permitting and annual report preparation.

**Amount Budgeted: \$25,000.00**

**Line-Item#503.104/Medical Services** provides funding for Hepatitis B inoculations as required by OSHA regulations. These inoculations are offered to any employees who may, by the nature of their job, be exposed to sources of Hepatitis such as sewage, garbage, etc... Funds are also included for required DOT drug screenings for drivers of large trucks.

**Amount Budgeted: \$500.00**

**Line-Item#503.105/Professional Services** covers the cost of the services of our landscape architect who supervises the extensive Village landscape operations.

**Amount Budgeted: \$14,000.00**

**Line-Item#503.400/Utility Locates** In accordance with Florida State laws, the Village is required to locate underground utilities prior to any excavation work by contractors. This line-item includes funds for storm drainage pipe locates. Our engineering firm handles this task for the Village.

**Amount Budgeted: \$6,500.00**

**Line-Item#503.409/Recycling Costs** provides funding for our recycling operation. We receive some revenues from WSI, the company that purchases our recyclables.

**Amount Budgeted: \$3,000.00**

## **Budget Code 01-41 (Public Works) – Continued**

**Line-Item#503.410/Solid Waste Collection Contract** funds the contract with Choice Environmental to provide solid waste and recycling collection to condos, multi-family buildings, and single family homes. Commercial properties obtain service on their own and are charged a franchise fee of 10%. The solid waste fee will be reduced from \$505.60 to \$480.32 for single family homes, and from \$236.57 to \$224.74 for multi-family properties.

**Amount Budgeted: \$614,000.00**

**Line-Item#504.300/Utilities** Pays for electricity to operate our two storm drainage systems that the Village maintains and operates to drain the residential area and 96th Street.

**Amount Budgeted: \$60,000.00**

**Line-Item#504.400/Rentals & Leases** These funds are budgeted in the event that any equipment needs to be rented for public works operations.

**Amount Budgeted: \$5,000.00**

**Line-Item#504.600/Maintenance of Vehicles** Maintenance of street sweeper and garbage/trash vehicles, including washing.

**Amount Budgeted: \$12,500.00**

**Line-Item#504.601/Maintenance of Equipment** contains funds for maintenance of street lights, maintenance of the storm drainage pump station in the residential area, and maintenance of D.O.T. pumps for 96<sup>th</sup> Street.

**Amount Budgeted: \$51,000.00**

**Line-Item#504.603/Maintenance of Parking Meters** provides for the collection and deposit of money from the parking meters as per agreement with Laz Parking. Royce parking cleans the meters monthly for \$150.00 per month & performs repairs as needed at hourly rates.

**Amount Budgeted: \$25,000.00**

**Line-Item#505.200/Operating Supplies** contains funds for sweeper brooms, signs and posts, paper towels, truck wash, and other miscellaneous supplies.

**Amount Budgeted: \$35,500.00**

### **Line-Item#505.205/Landscape Materials/Services**

This line-item funds materials and services utilized in the maintenance of landscaped areas in Bal Harbour Village in parking lots and any other public area not paid by Resort Tax funds.

**Amount Budgeted: \$5,000.00**

**Line-Item#505.300/Maintenance of Streets & Parking Lots** contains funds for striping and maintaining our north & west parking lots.

**Amount Budgeted: \$7,500.00**

**Budget Code 01-41 (Public Works) – Continued**

**Line-Item#506.315/Storm Drainage Improvements**

Improvements to the storm drainage system are proposed to be made in the Residential District along Camden Drive and Park Drive (\$120,000.00). A small drainage pump station is proposed to be installed at the north end of the residential area near Bal Cross Drive and Park Drive to expedite the drainage of storm water which ponds in that area (\$250,000.00). Three check valves must be replaced at the storm drain pump station located on Harbour Way (\$90,000.00).

**Amount Budgeted: \$460,000.00**

**Line-Item#506.400/Machinery & Equipment**

Funds are budgeted to replace the bus shelters, benches, and trash receptacles on Collins Avenue and on 96<sup>th</sup> Street, which are worn and rusting. The Village was awarded federal funds in the amount of \$250,000.00 for this project.

**Amount Budgeted: \$350,000.00**

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| Account Number      | Account Description             | 2010 Actual      | 2011 Actual      | 2012 Adopted     | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments  |
|---------------------|---------------------------------|------------------|------------------|------------------|-----------------------|------------------|-------------------------------|--------------------------------|---|
| <b>Public Works</b> |                                 |                  |                  |                  |                       |                  |                               |                                |   |
| 01-41-501200        | Salaries                        | 454,768          | 447,354          | 301,667          | 208,346               | 137,637          | (164,031)                     | -54.37%                        |   |
| 01-41-501400        | Overtime                        | 37,416           | 16,277           | 15,963           | 20,114                | 8,200            | (7,763)                       | -48.63%                        |   |
| 01-41-502100        | F.I.C.A.                        | 33,281           | 31,039           | 24,299           | 15,474                | 11,156           | (13,142)                      | -54.09%                        |   |
| 01-41-502200        | Retirement                      | 122,735          | 120,219          | 78,433           | 78,434                | 50,081           | (28,353)                      | -36.15%                        |   |
| 01-41-502300        | Health Insurance                | 61,643           | 69,024           | 42,017           | 25,906                | 28,760           | (13,257)                      | -31.55%                        |   |
| 01-41-502301        | Ltd/Life Insurance              | 3,549            | 3,773            | 3,773            | 2,292                 | 1,100            | (2,673)                       | -70.84%                        |   |
| 01-41-502400        | Workers Compensation            | 44,151           | 25,165           | 15,293           | 10,382                | 13,202           | (2,091)                       | -13.67%                        |   |
| 01-41-503103        | Engineering & Architecture      | 33,894           | 32,415           | 25,000           | 18,406                | 25,000           | -                             | 0.00%                          |   |
| 01-34-503104        | Medical Services                | -                | 410              | 700              | -                     | 500              | (200)                         | -28.57%                        |   |
| 01-39-503105        | Professional Services           | 14,790           | 27,455           | 14,000           | 7,200                 | 14,000           | -                             | 0.00%                          | Landscape Architect Svs   |
| 01-41-503400        | Utilities Locations             | 5,869            | 8,349            | 6,500            | 4,893                 | 6,500            | -                             | 0.00%                          |   |
| 01-39-503405        | Other Contractual Services      | 37,846           | 51,923           | -                | 4,380                 | 7,500            | 7,500                         | 0.00%                          |   |
| 01-34-503408        | Waste Disposal-Dumping Fee      | 263,942          | 254,988          | 270,000          | 94,319                | -                | (270,000)                     | -100.00%                       | Now privatized  |
| 01-34-503409        | Recycling Costs                 | -                | -                | 250              | -                     | 3,000            | 2,750                         | 1100.00%                       |   |
| 01-34-503410        | Solid Waste Collection Contract | -                | -                | -                | -                     | 614,000          | 614,000                       | 0.00%                          | Choice contract   |
| 01-41-504100        | Telephone                       | 4,223            | 4,884            | 4,250            | 2,118                 | 1,750            | (2,500)                       | -58.82%                        |   |
| 01-41-504200        | Postage                         | 77               | 556              | 100              | -                     | 100              | -                             | 0.00%                          |   |
| 01-41-504300        | Utilities                       | 58,731           | 55,641           | 60,000           | 33,057                | 60,000           | -                             | 0.00%                          |   |
| 01-41-504301        | Water Usage                     | 107,322          | 82,407           | 66,000           | 15,219                | 60,600           | (5,400)                       | -8.18%                         |   |
| 01-41-504400        | Rental/Leases                   | 56,144           | 27,679           | 60,000           | 26,014                | 5,000            | (55,000)                      | -91.67%                        | Street sweeper payments finished                                      |
| 01-41-504600        | Maintenance Of Vehicles         | 30,345           | 33,479           | 32,083           | 17,341                | 12,500           | (19,583)                      | -61.04%                        |   |
| 01-41-504601        | Maintenance Of Equipment        | 62,374           | 14,244           | 63,000           | 1,835                 | 51,000           | (12,000)                      | -19.05%                        |   |
| 01-41-504603        | Maintenance Of Parking Meters   | 20,755           | 27,630           | 25,000           | 17,799                | 25,000           | -                             | 0.00%                          |   |
| 01-41-504608        | Maintenance Of Storm Drains     | -                | -                | 2,500            | -                     | 2,500            | -                             | 0.00%                          |   |
| 01-41-504990        | Miscellaneous                   | 9,061            | 17,334           | 5,300            | 294                   | 800              | (4,500)                       | -84.91%                        |   |
| 01-41-505200        | Operating Supplies              | 36,454           | 22,791           | 42,500           | 7,728                 | 35,500           | (7,000)                       | -16.47%                        |   |
| 01-41-505201        | Fuel                            | 47,885           | 68,217           | 46,500           | 36,607                | 22,500           | (24,000)                      | -51.61%                        |   |
| 01-41-505202        | Tires                           | 12,188           | 5,149            | 12,750           | 3,520                 | 2,750            | (10,000)                      | -78.43%                        |   |
| 01-41-505203        | Laundry/Dry Cleaner             | 1,026            | 1,038            | 1,000            | 913                   | 100              | (900)                         | -90.00%                        |   |
| 01-41-505204        | Uniforms                        | 5,639            | 6,132            | 8,500            | 2,649                 | 6,000            | (2,500)                       | -29.41%                        |   |
| 01-41-505205        | Landscape Materials             | 13,383           | 5,894            | 5,000            | 1,045                 | 5,000            | -                             | 0.00%                          |   |
| 01-41-505300        | Maintenance Of Streets And Par  | 7,014            | -                | 7,500            | 3,855                 | 7,500            | -                             | 0.00%                          |   |
| 01-41-505500        | Education Expenses              | -                | 98               | 500              | -                     | 500              | -                             | 0.00%                          |   |
| 01-41-506315        | Storm Drain Project             | 155,230          | 5,110            | 370,000          | -                     | 460,000          | 90,000                        | 24.32%                         | Drainage improvements & 3 check valves for pump station in gated area |
| 01-41-506400        | Machinery & Equipment           | 63,912           | 4,500            | 350,000          | 2,600                 | 350,000          | -                             | 0.00%                          | Bus Shelters  |
| 01-41-506500        | Crosswalk Improvements          | 59,475           | -                | -                | -                     | -                | -                             | 0.00%                          |   |
| <b>Total</b>        |                                 | <b>1,865,124</b> | <b>1,471,170</b> | <b>1,960,377</b> | <b>662,738</b>        | <b>2,029,736</b> | <b>69,359</b>                 | <b>3.54%</b>                   |   |

**Budget Code 01-72**

**Division: Park & Recreation**

This account funds the maintenance and operation of Bal Harbour Park and Recreation Center. The salary and benefits of the Park Director, three full-time employees, and five part time employees are charged to this account. Funds are also included for hiring temporary help for special events. The Park is open to Bal Harbour residents and accompanying guests. The park is attended by an employee at all times while open to residents.

**Explanation of Significant Line-Items**

**Line-Item#503.105/Professional Services** includes fees for Landscape Architect services as needed and any other service required.

**Amount Budgeted: \$5,000.00**

**Line-Item#503.405/Other Contractual Services** covers fees for Spray Pro to treat the date palm trees and other landscaping in the park.

**Amount Budgeted: \$7,000.00**

**Line-Item#504.300/Utilities** Pays for electricity used in the operation of Bal Harbour Park & Recreation Center.

**Amount Budgeted: \$8,500.00**

**Line-Item#504.301/Water Usage**

**Amount Budgeted: \$10,000.00**

**Line-Item#504.400/Rentals/Leases** This covers alarm monitoring (\$770.00) and the submerged land lease for the dock (\$460.00).

**Amount Budgeted: \$1,330.00**

**Line-Item#504.601/Maintenance of Equipment**

Miscellaneous maintenance.

**Amount Budgeted: \$10,000.00**

**Line-Item#504.853/Special Events** This line-item is for events organized for the community in the Park by the Director. Halloween costume contest & Carnival (\$3,000.00), Senior Citizen Valentine's Brunch (\$3,300.00), Snow Festival (\$10,000.00), Egg Hunt (\$3,100.00), Senior Citizen Field Trips (\$3,000.00), Mother's Day Brunch (\$3,300.00), Senior St. Patrick's Day (\$3,300.00), Miscellaneous (\$2,000.00).

**Amount Budgeted: \$31,000.00**

**Budget Code 01-72 (Park & Recreation) - Continued**

**Line-Item#505.200/Operating Supplies** Covers items such as athletic equipment, first aid supplies, insect repellent, suntan lotion, paper towels, cleaning products, signs, and supplies for the recreation center.

**Amount Budgeted: \$15,000.00**

**Line-Item#505.205/Landscape Materials & Supplies**

This line-item funds the replacement of trees if needed.

**Amount Budgeted: \$4,000.00**

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| Account Number               | Account Description          | 2010 Actual    | 2011 Actual    | 2012 Adopted   | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments                        |
|------------------------------|------------------------------|----------------|----------------|----------------|-----------------------|----------------|-------------------------------|--------------------------------|---------------------------------|
| <b>Park &amp; Recreation</b> |                              |                |                |                |                       |                |                               |                                |                                 |
| 01-72-501200                 | Salaries                     | 163,910        | 177,540        | 175,381        | 104,132               | 121,814        | (53,567)                      | -30.54%                        |                                 |
| 01-72-501400                 | Overtime                     | 5,820          | 5,209          | 4,883          | 3,459                 | 4,800          | (83)                          | -1.70%                         |                                 |
| 01-72-502100                 | F.I.C.A.                     | 11,605         | 12,778         | 13,790         | 7,718                 | 9,319          | (4,471)                       | -32.42%                        |                                 |
| 01-72-502200                 | Retirement                   | 48,113         | 56,100         | 45,599         | 45,600                | 29,748         | (15,851)                      | -34.76%                        |                                 |
| 01-72-502300                 | Health Insurance             | 21,766         | 13,557         | 19,567         | 9,934                 | 21,394         | 1,827                         | 9.34%                          |                                 |
| 01-72-502301                 | Ltd/Life Insurance           | 902            | 998            | 998            | 725                   | 1,000          | 2                             | 0.22%                          |                                 |
| 01-72-502400                 | Workers Compensation         | 9,264          | 5,280          | 19,567         | 13,283                | 9,058          | (10,509)                      | -53.71%                        |                                 |
| 01-72-503105                 | Professional Services        | 255            | -              | 500            | 5,510                 | 5,000          | 4,500                         | 900.00%                        |                                 |
| 01-72-503404                 | Janitorial Contract          | 7,800          | 7,800          | 7,000          | 4,550                 | 7,800          | 800                           | 11.43%                         |                                 |
| 01-72-503405                 | Other Contractual Services   | 5,294          | 5,517          | 7,000          | 3,955                 | 7,000          | -                             | 0.00%                          |                                 |
| 01-72-504000                 | Travel & Per Diem            | -              | -              | 250            | -                     | 250            | -                             | 0.00%                          |                                 |
| 01-72-504100                 | Telephone                    | 4,112          | 4,326          | 4,000          | 1,236                 | 4,500          | 500                           | 12.50%                         |                                 |
| 01-72-504200                 | Postage                      | 364            | 1,389          | 1,000          | -                     | 1,000          | -                             | 0.00%                          |                                 |
| 01-72-504300                 | Utilities                    | 8,894          | 7,758          | 8,500          | 4,875                 | 8,500          | -                             | 0.00%                          |                                 |
| 01-72-504301                 | Water Usage                  | 8,864          | 16,101         | 8,000          | 5,943                 | 10,000         | 2,000                         | 25.00%                         |                                 |
| 01-72-504400                 | Rental/Leases                | 2,986          | 620            | 1,330          | 481                   | 1,330          | -                             | 0.00%                          |                                 |
| 01-72-504600                 | Maintenance Of Vehicles      | 1,309          | -              | 1,726          | 1,060                 | 1,800          | 74                            | 4.29%                          |                                 |
| 01-72-504601                 | Maintenance Of Equipment     | 4,334          | 9,641          | 10,000         | 4,168                 | 10,000         | -                             | 0.00%                          |                                 |
| 01-72-504853                 | Special Events               | 31,472         | 25,029         | 31,000         | 25,734                | 31,000         | -                             | 0.00%                          |                                 |
| 01-72-504901                 | Management Expenses          | 253            | 130            | 250            | 42                    | 250            | -                             | 0.00%                          |                                 |
| 01-72-504990                 | Miscellaneous                | 271            | 236            | 250            | 584                   | 500            | 250                           | 100.00%                        |                                 |
| 01-72-505200                 | Operating Supplies           | 23,128         | 5,882          | 15,000         | 4,169                 | 15,000         | -                             | 0.00%                          |                                 |
| 01-72-505201                 | Fuel                         | 1,760          | -              | 2,500          | 10                    | 2,500          | -                             | 0.00%                          |                                 |
| 01-72-505202                 | Tires                        | -              | -              | 200            | -                     | 200            | -                             | 0.00%                          |                                 |
| 01-72-505204                 | Uniforms                     | 1,105          | 1,065          | 1,500          | 987                   | 1,500          | -                             | 0.00%                          |                                 |
| 01-72-505205                 | Landscape Materials          | 2,521          | -              | 4,000          | -                     | 4,000          | -                             | 0.00%                          |                                 |
| 01-72-509991                 | Undocumented P.Card Receipts | -              | -              | -              | -                     | -              | -                             | 0.00%                          |                                 |
| 01-72-506400                 | Park Renovations             | -              | -              | -              | -                     | 150,000        | 150,000                       | 0.00%                          | Renovations to Bal Harbour Park |
| <b>Totals</b>                |                              | <b>366,102</b> | <b>356,956</b> | <b>383,792</b> | <b>248,154</b>        | <b>459,263</b> | <b>75,471</b>                 | <b>19.66%</b>                  |                                 |

**Budget Code 40-36**

**Division: Water & Sewer Fund**

The Bal Harbour water rate is remaining at **\$4.15** per thousand gallons. Miami-Dade County is proposing to maintain the wholesale water rate at **\$1.7142** per thousand gallons. **The annual Utility Service Fee of 7.5% of receipts from water and sewer operations, which is charged by Dade County, is collected from customers and remitted to the County. The Village does not benefit at all from this fee.** All adjustments in line-items are based on recommendations from our Engineering firm or actual expenditures in the current budget.

**History of Bal Harbour Water Rate**

|                    |                      |
|--------------------|----------------------|
| 1997 – 2005        | \$1.85               |
| 2006 – 2008        | \$2.30               |
| 2009               | \$3.00               |
| 2010               | \$3.75               |
| 2011               | \$4.15               |
| 2012               | \$4.15               |
| <b><u>2013</u></b> | <b><u>\$4.15</u></b> |

The minimum monthly water bill (3,000 gallons) is \$13.38 (7.5% tax included).

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**Budget Code 40-36**

**Division: Water & Sewer Fund**

The Bal Harbour sewer rate is increasing to **\$5.90** per thousand gallons from \$5.45. Miami Beach has not yet provided us their official notification of their rates. **The annual Utility Service Fee of 7.5% of receipts from water and sewer operations, which is charged by Miami-Dade County, is collected from our customers and remitted to the City of Miami Beach. The Village realizes no revenue from this fee.** One Public Works employee is charged to the Water & Sewer Fund.

**Budget Code 40-36 (Water & Sewer Fund) – Continued**

In order to make up for the difference between their prior year (2010/11) projections and the actual final audited revenues vs. expenditures, the County imposes a true-up charge or credit, whichever applies. The true-up imposed by the County is +13%, which translates to an 8.25% increase in our rate. We do not have notification from the City of Miami Beach of their rates. County sewer rates are proposed to increase through the true-up, but not through a higher rate.

**History of Bal Harbour Sewer Rate**

|             |               |
|-------------|---------------|
| 1997 – 2003 | \$2.58        |
| 2004 – 2005 | \$2.84        |
| 2006 – 2008 | \$3.45        |
| 2009        | \$3.95        |
| 2010        | \$4.75        |
| 2011        | \$5.45        |
| 2012        | \$5.45        |
| <b>2013</b> | <b>\$5.90</b> |

The minimum monthly sewer bill (3,000 gallons) is \$19.03 (7.5% tax included).

Miami Beach has not provided the sewage disposal rate yet:

| <u>Season</u>           | <u>2011/2012</u>                               | <u>2012/2013</u>               |
|-------------------------|--|--------------------------------|
| Dry<br>(Nov 1 - Apr 30) | \$2.0820<br><i><u>per thousand gallons</u></i> | <i><u>Not Yet Provided</u></i> |
| Wet<br>(May 1 – Oct 31) | \$2.6200<br><i><u>per thousand gallons</u></i> | <i><u>Not Yet Provided</u></i> |

**CAPITAL PROJECTS LIST**

**Meter & Main Relocations (40-36-506.301)**

Due to grade differences which are created by flood elevation requirements, especially in the rear yards of new houses being built, existing water meters are ending up being at a very low grade. In order to remedy this situation, the Village Engineer recommended a solution in relocating meters to the front yards of houses in the Residential District. Water mains would also need to be extended at locations where they are not near the front of the houses. Fees for planning, engineering & permitting are included for this project which is estimated to cost \$3 million.

**Amount Budgeted: \$200,000.00**

## **Budget Code 40-36 (Water & Sewer Fund) – Continued**

### **Collins Avenue Water Main Replacement (40-36-506.300)**

The Collins Avenue water main needs to be replaced due to its age. The project also includes automating the water meters at the oceanfront buildings. This will give us 100% automation for meter reading.

**Amount Budgeted: \$1,500,000.00**

### **Water Loss Leak Detection Project (40-36-506.400)**

Funds are budgeted for a water loss leak detection program. This includes hardware and software needed to carry out the program.

**Amount Budgeted: \$25,000.00**

### **Alternate Emergency Water Connection on 96<sup>th</sup> Street (40-36-506.302)**

The Village Engineer has recommended that an emergency water connection be created by using an available pressurized water line on 96<sup>th</sup> Street near the Church by the Sea. This would provide a third location from which water can be supplied in Bal Harbour in the event of a problem with our main connection.

**Amount Budgeted: \$350,000.00**

### **Pump Station #1 Submersible Pump Conversion (40-36-506.309)**

This sewer pump station is located in the Residential District, and is being converted to a submersible pump system. Pump Station #2, by the SunTrust Bank, was converted to submersible pumps in fiscal year 2003/04.

**Amount Budgeted: \$65,000.00**

## **Budget Code 40-36 (Water & Sewer Fund) – Continued**

### **Explanation of Other Significant Items Included in Water & Sewer Budget**

**Line-Item#40-36-503.101/Attorney & Legal Fees** includes 15% of legal fees for routine legal matters for all Village departments with the exception of the Security District. The water, sewer, and tourism funds each pay 15% of the legal fees, while the general fund pays 55%.

**Amount Budgeted: \$78,000.00**

### **Line-Item#40-36-503.103/Engineering Fees**

This line-item covers miscellaneous engineering for our water & sewer system, including the formulation of water conservation plans, rate studies, peak flow study, and mapping of the water meters.

**Amount Budgeted: \$210,000.00**

### **Line-Item#40-36-503.105/Professional Services**

Lead & Copper analysis and reporting, Bacteriological Testing, marble testing (\$10,500.00), 30% of Lobbyist Fees – Ron Book (\$9,000.00).

**Amount Budgeted: \$25,000.00**

### **Line-Item#40-36-503.400/Utility Locates**

In accordance with Florida law, the Village is required to locate underground utilities prior to any excavation work by contractors. This line-item includes funds for water & sewer line locates. Our engineering firm handles this task for the Village.

**Amount Budgeted: \$25,000.00**

### **Line-Item#40-36-504.400/Rentals & Leases**

The following vehicles are leased from the water & sewer fund:

- 1) 4-wheel drive Ford F-150 Crew Cab truck with a lease payment of \$400.00 per month (Vehicle Number Pending) lease ends 8/30/16.
- 2) 4-wheel drive Ford F-150 Crew Cab truck with a lease payment of \$400.00 per month. (Vehicle Number Pending) lease ends 8/30/16.
- 3) 4-wheel drive truck: 2009 Ford F-150 truck with a lease payment of \$415.00 per (Vehicle #317) month – lease ends 3/31/13) assigned to the Public Works Director.

**Amount Budgeted: \$14,600.00**

### **Line-Item#40-36-504.600/Maintenance of Vehicles**

For maintenance of vehicles, including washing.

**Amount Budgeted: \$2,000.00**

### **Line-Item#40-36-504.601/Maintenance of Equipment**

Includes the maintenance agreement for Springbrook, which is the new software package. Also covers pumping and cleaning of wet wells, generator maintenance and other miscellaneous maintenance.

**Amount Budgeted: \$75,000.00**

## **Budget Code 40-36 (Water & Sewer Fund) – Continued**

### **Line-Item#40-36-504.606/Maintenance of Water Hydrants & Mains**

This line-item funds routine maintenance of hydrants and mains.

**Amount Budgeted: \$20,000.00**

### **Line-Item#40-36-504.607/Maintenance of Sewer Mains**

Provides for the routine maintenance and repairs of our sewer mains.

**Amount Budgeted: \$30,000.00**

### **Line-Item#40-36-506.402/Meter Purchases**

These funds are for the purchase of new water meters.

**Amount Budgeted: \$5,000.00**

### **Line-Item#40-36-507.200/Payment/Interest on Debt**

These funds are budgeted to cover payments/interest on debt for capital projects.

**Amount Budgeted: \$234,700.00**

### **Line-Item#40-36-509.990/Administrative Fee to General Fund**

These funds are an administrative fee to the general fund for handling the water/sewer operations.

**Amount Budgeted: \$60,000.00**

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## **FUTURE PROJECTS LIST**

### **Force Main to North Treatment Plant**

Miami-Dade County has pledged money from the General Obligation Bonds to add a segment of sewer pipe that would allow Bal Harbour and other surrounding municipalities to pump sewage to the north treatment plant. This project is being listed here to record it for future reference. The County has advised that these funds are scheduled for availability as follows: Fiscal year 16/17 \$1 million, Fiscal year 17/18, \$3.65 million, Fiscal year 18/19, \$1.85 million. Due to the economic situation, it is possible that this could change, but this is the status as of now. The County has also advised that they do not have the capacity to handle additional sewage from Bal/Bay/Surf communities. We are checking further into the status of their capacity. The three cities would greatly benefit from an alternative to only being able to pump south to Miami Beach.

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| Account Number                        | Account Description            | 2010 Actual      | 2011 Actual      | 2012 Adopted      | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments            |
|---------------------------------------|--------------------------------|------------------|------------------|-------------------|-----------------------|------------------|-------------------------------|--------------------------------|---------------------|
| <b>Water &amp; Sewer Fund Revenue</b> |                                |                  |                  |                   |                       |                  |                               |                                |                     |
| 40-36-337201                          | Local Government Unit Grant-Da | -                | 90               | -                 | 142,180               | -                | -                             | #DIV/0!                        |                     |
| 40-36-343001                          | Water Tapping Charges          | 2,710            | 2,500            | 3,000             | 2,250                 | 5,000            | 2,000                         | 66.67%                         |                     |
| 40-36-343300                          | Water Sales                    | 1,571,345        | 1,815,499        | 1,660,000         | 1,353,096             | 1,800,000        | 140,000                       | 8.43%                          |                     |
| 40-36-343500                          | Sewer Sales                    | 1,287,777        | 1,691,875        | 1,380,000         | 1,298,541             | 1,600,000        | 220,000                       | 15.94%                         | new rate 5.90 sewer |
| 40-36-343502                          | Sewer Savs. Guarantee Revenue  | -                | -                | -                 | -                     | -                | -                             | #DIV/0!                        |                     |
| 40-36-354002                          | Fines-Water Fund Penalties     | 3,790            | 3,780            | 3,500             | 2,028                 | 3,500            | -                             | 0.00%                          |                     |
| 40-36-361101                          | Interest                       | -                | 8,717            | 18,000            | -                     | 18,000           | -                             | 0.00%                          |                     |
| 40-36-361102                          | Interest                       | 9,178            | -                | -                 | -                     | -                | -                             | #DIV/0!                        |                     |
| 40-36-361300                          | Net Decrease, Fmv              | 28,051           | 9,676            | -                 | -                     | -                | -                             | #DIV/0!                        |                     |
| 40-36-369900                          | Other Miscellaneous Revenue    | 580              | 5,220            | 1,000             | 290                   | 1,000            | -                             | 0.00%                          |                     |
| 40-36-384000                          | Debt Proceeds                  | -                | -                | 9,155,000         | -                     | 3,245,000        | (5,910,000)                   | -64.55%                        |                     |
|                                       | <b>Totals</b>                  | <b>2,903,431</b> | <b>3,537,357</b> | <b>12,220,500</b> | <b>2,798,384</b>      | <b>6,672,500</b> | <b>(5,548,000)</b>            | <b>-45.40%</b>                 |                     |

| Account Number           | Account Description                        | 2010 Actual | 2011 Actual | 2012 Adopted | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments  |
|--------------------------|--|-------------|-------------|--------------|-----------------------|----------------|-------------------------------|--------------------------------|---|
| <b>Water &amp; Sewer</b> |  |             |             |              |                       |                |                               |                                |   |
| 40-36-501200             | Salaries                                   | 128,637     | 54,299      | 52,893       | 29,502                | 52,893         | 0                             | 0.00%                          |   |
| 40-36-501400             | Overtime                                   | 34,485      | 38,701      | 37,182       | 18,428                | 35,000         | (2,182)                       | -5.87%                         |   |
| 40-36-502100             | F.I.C.A.                                   | 12,802      | 6,768       | 6,891        | 3,584                 | 6,724          | (167)                         | -2.42%                         |   |
| 40-36-502200             | Retirement                                 | 19,931      | 18,615      | 13,752       | 13,752                | 20,522         | 6,770                         | 49.23%                         |   |
| 40-36-502300             | Health Insurance                           | 2,206       | 10,006      | 5,391        | 3,096                 | 5,391          | -                             | 0.00%                          |   |
| 40-36-502301             | Ltd/Life Insurance                         | 1,157       | 515         | 515          | 394                   | 520            | 5                             | 0.92%                          |   |
| 40-36-502400             | Workers Compensation                       | 2,462       | 1,403       | 1,722        | 1,169                 | 3,444          | 1,722                         | 100.00%                        |   |
| 40-36-503101             | Legal Fees                                 | 73,550      | 100,645     | 78,000       | 42,369                | 78,000         | -                             | 0.00%                          |   |
| 40-36-503103             | Engineering & Architecture                 | 179,817     | 152,342     | 210,000      | 128,465               | 210,000        | -                             | 0.00%                          |   |
| 40-36-503105             | Professional Services                      | 21,153      | 21,646      | 25,000       | 10,256                | 25,000         | -                             | 0.00%                          |   |
| 40-36-503200             | Auditors Fees                              | 24,257      | 20,886      | 25,000       | 23,079                | 25,000         | -                             | 0.00%                          |   |
| 40-36-503400             | Utilities Locations                        | 16,558      | 35,163      | 25,000       | 13,985                | 25,000         | -                             | 0.00%                          |   |
| 40-36-503401             | Other Utilities Locations                  | 4,540       | -           | -            | -                     | -              | -                             | #DIV/0!                        |   |
| 40-36-503406             | Bulk Water Purchases                       | 882,406     | 829,726     | 860,000      | 456,191               | 860,000        | -                             | 0.00%                          |   |
| 40-36-503407             | Bulk Sewer Treatment Agreement             | 399,154     | 319,424     | 670,000      | 178,793               | 760,000        | 90,000                        | 13.43%                         |   |
| 40-36-504100             | Telephone                                  | 5,187       | 4,210       | 5,500        | 1,870                 | 3,000          | (2,500)                       | -45.45%                        |   |
| 40-36-504200             | Postage                                    | 220         | 1,406       | 2,000        | -                     | 2,000          | -                             | 0.00%                          |   |
| 40-36-504300             | Utilities                                  | 34,403      | 31,054      | 38,000       | 14,437                | 25,000         | (13,000)                      | -34.21%                        |   |
| 40-36-504301             | Water Usage                                | 1,004       | 729         | 700          | 393                   | 700            | -                             | 0.00%                          |   |
| 40-36-504400             | Rental/Leases                              | 12,925      | 29,647      | 14,100       | 10,575                | 14,600         | 500                           | 3.55%                          |   |
| 40-36-504500             | Insurance                                  | 448         | 42,579      | 50,000       | 35,641                | 53,000         | 3,000                         | 6.00%                          |   |
| 40-36-504600             | Maintenance Of Vehicles                    | 4,662       | 2,777       | 5,783        | 854                   | 2,000          | (3,783)                       | -65.42%                        |   |
| 40-36-504601             | Maintenance Of Equipment                   | 39,318      | 74,009      | 75,000       | 42,222                | 75,000         | -                             | 0.00%                          |   |
| 40-36-504605             | Tapping Expense                            | 500         | 1,900       | 1,000        | 500                   | 1,000          | -                             | 0.00%                          |   |
| 40-36-504606             | Maintenance Of Hydrants & Main             | 7,100       | 12,387      | 14,000       | 20,504                | 20,000         | 6,000                         | 42.86%                         |   |
| 40-36-504607             | Maintenance Of Sewer Mains                 | -           | 50,399      | 30,000       | 113,960               | 30,000         | -                             | 0.00%                          |   |
| 40-36-504608             | Infiltration Studies                       | -           | 197,433     | -            | -                     | -              | -                             | #DIV/0!                        |   |
| 40-36-504990             | Miscellaneous                              | 14,380      | 283         | 600          | -                     | 600            | -                             | 0.00%                          |   |
| 40-36-504991             | Bank Charges                               | -           | -           | 400          | -                     | 400            | -                             | 0.00%                          |   |
| 40-36-505200             | Operating Supplies                         | 9,105       | 3,190       | 11,000       | 1,460                 | 2,200          | (8,800)                       | -80.00%                        |   |
| 40-36-505201             | Fuel                                       | 6,166       | 8,731       | 6,500        | 4,463                 | 7,200          | 700                           | 10.77%                         |   |
| 40-36-505202             | Tires                                      | -           | -           | 350          | 1,924                 | 500            | 150                           | 42.86%                         |   |
| 40-36-505203             | Laundry/Dry Cleaner                        | 84          | 214         | 200          | -                     | 500            | 300                           | 150.00%                        |   |
| 40-36-505204             | Uniforms                                   | 1,084       | 667         | 1,600        | 854                   | 1,600          | -                             | 0.00%                          |   |
| 40-36-505900             | Depreciation Expense                       | 57,642      | -           | 134,600      | -                     | -              | (134,600)                     | -100.00%                       |   |
| 40-36-505990             | Depreciation Expense Water                 | 76,172      | -           | 80,000       | -                     | -              | (80,000)                      | -100.00%                       |   |
| 40-36-506300             | Collins Ave WL Imp Eastside                | -           | 35,857      | 2,100,000    | 89,262                | 1,500,000      | (600,000)                     | -28.57%                        |   |
| 40-36-506301             | Residential Water Meter & Main Replacement | -           | 55,902      | 1,900,000    | 135,778               | 200,000        | (1,700,000)                   | -89.47%                        | Engineering, Planning and Permitting of the \$3 million project |

| Account Number | Account Description                  | 2010 Actual      | 2011 Actual      | 2012 Adopted      | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments  |
|----------------|--------------------------------------|------------------|------------------|-------------------|-----------------------|------------------|-------------------------------|--------------------------------|---|
| 40-36-506302   | 96th St Emergency Water Interconnect | -                | -                | 350,000           | -                     | 350,000          | -                             | 0.00%                          |   |
| 40-36-506304   | Infiltration/Inflow Epa Study &      | -                | -                | 100,000           | 74,913                | 100,000          | -                             | 0.00%                          |   |
| 40-36-506306   | Pump Station # 2 - Additions         | -                | -                | 100,000           | 14,150                | 100,000          | -                             | 0.00%                          |   |
| 40-36-506309   | Pump Station # 1 Upgrade             | -                | 245,837          | 275,000           | 99,921                | 65,000           | (210,000)                     | -76.36%                        |   |
| 40-36-506315   | Storm Drain Project                  | -                | 1,992            | -                 | 4,282                 | -                | -                             | 0.00%                          |   |
| 40-36-506400   | Water Loss Detection System          | -                | 135,147          | 180,000           | 22,821                | 25,000           | (155,000)                     | -86.11%                        |   |
| 40-36-506402   | Purchase Of Meters                   | -                | 0                | 5,000             | 37,838                | 5,000            | -                             | 0.00%                          |   |
| 40-36-506440   | Sewer FM PS2 to Miami Bch Repl       | -                | 2,616,088        | 2,400,000         | 1,063,398             | -                | (2,400,000)                   | -100.00%                       | Engineering, Planning and Permitting of the \$9.0 million project |
| 40-36-506442   | Gravity Sewer Replacement            | -                | -                | -                 | -                     | 900,000          | 900,000                       | #DIV/0!                        |   |
| 40-36-507100   | Debt Service-Principal               | -                | -                | 3,000             | -                     | 617,902          | 614,902                       | 20496.73%                      |   |
| 40-36-507200   | Interest on Debt                     | -                | -                | 400,000           | 111,089               | 234,700          | (165,300)                     | -41.33%                        | 2,579,700   |
| 40-36-509900   | Emergency Repairs                    | -                | 35,593           | 30,000            | 2,016                 | -                | (30,000)                      | -100.00%                       |   |
| 40-36-509990   | Administrative Fees/Management       | 60,000           | 60,000           | 60,000            | -                     | 60,000           | -                             | 0.00%                          |   |
|                | <b>Totals</b>                        | <b>2,133,516</b> | <b>5,258,170</b> | <b>10,385,679</b> | <b>2,828,187</b>      | <b>6,504,396</b> | <b>(3,881,283)</b>            | <b>-37.37%</b>                 |   |

**Budget Code 10-52 & 10-53**

**Division: Tourism**

**10-52 Marketing**

This account provides funding for activities related to the promotion of Bal Harbour Village as a tourist destination.

Resort tax funds are derived from a 4% tax that is applicable to hotel room stays and a 2% tax applicable to restaurant sales of food and beverage. The salary of our Director of Tourism Marketing is charged to this account.

The Resort Tax Committee, in cooperation with our Director of Tourism Marketing, recommends to the Village Council how these funds should be spent. The Resort Tax proceeds can only be used for items related to tourism such as beach renourishment/improvements, landscaping/beautification, advertising, and special events to promote Bal Harbour Village as a tourist destination.

**Explanation of Significant Line-Items**

**Line-Item#10-52-503.101/Attorney & Legal Fees** includes 15% of legal fees for routine legal matters for all Village departments with the exception of the Security District. The water, sewer, and tourism funds each pay 15% of the legal fees, while the general fund pays 55%. The Village Attorney receives an automatic cost of living increase annually in the same percentage as employees of the Village receive. For 2012/13, this is proposed at 3%.

**Amount Budgeted: \$39,000.00**

**Line-Item#10-52-503.105/Professional Services** funds 15% of the monthly lobbyist fees. The general fund pays 55%, the water & sewer funds also pay 15% each.

**Amount Budgeted: \$4,500.00**

**Line-Item#10-52-504.812/Advertising**

These funds are for purchasing advertising- both national and local.

**Amount Budgeted: \$650,000.00**

**Line-Item#10-52-504.813/Advertising/Branding Agency**

This pays for monthly retainer for Creative work plus incidentals and adhoc projects.

**Amount Budgeted: \$20,000.00**

## **Budget Code 10-52 (Marketing) – Continued**

### **Line-Item#10-52-504.814/Production/Collateral/Gifts**

This line item pays for all support materials, gifts, passport, sales and pr materials. (Encompasses past line items: Support Materials and Passport Subsidy)

**Amount Budgeted: \$85,000.00**

### **Line-Item#10-52-504.824/Entertainment/Travel**

This line item pays for all travel, entertaining expenses, in market promotions for Director of Tourism and outside representatives. (This encompasses past line items of: Sales Missions, Trade Shows, and PR Promotions and Expenses)

**Amount Budgeted: \$206,500.00**

### **Line-Item#10-52-504.835/GMCSV Contribution**

This is for a possible contribution to the Greater Miami Convention & Visitors Bureau. They include the Village in their promotional materials, and are a resource to us for coop opportunities.

**Amount Budgeted: \$50,000.00**

### **Line-Item#10-52-504.836/Sales Managers**

This pays for Director of Leisure/Corporate Sales, Director of Group Sales, and Catering Sales.

**Amount Budgeted: \$450,900.00**

### **Line-Item#10-52-504.844/Internet/Web Page**

This line item will pay for pay per click marketing and structural additions to the site throughout year.

**Amount Budgeted: \$10,000.00**

### **Line-Item#10-52-504.891/Bal Harbour Tourism Bus**

This line-item funds the operation of a tourism bus. The bus will provide amenity for Resorts: Shuttle to South Beach and Bal Harbour Shops. It will also pick up shoppers at pre-selected Miami Beach Hotels to shuttle to Bal Harbour Shops (9 hours/day 5 days/week \$32.25 per hour). Limousines of South Florida operates the bus (\$75,500.00 plus \$5,000.00 contingency) plus \$8,000.00 estimated for fuel.

**Amount Budgeted: \$72,000.00**

### **Line-Item#10-52-504.892/Special Events/Programs**

Will help fund special events and programs for Bal Harbour. Programs will be accessible to all residents and guests of Bal Harbour Village.

**Amount Budgeted: \$200,000.00**

### **Line-Item#10-52-504.911/ 4<sup>th</sup> of July Fireworks**

Will pay for Bal Harbour's beachside 4<sup>th</sup> of July Fireworks.

**Amount Budgeted: \$20,000.00**

## **Budget Code 10-52 (Marketing) – Continued**

### **Line-Item#10-52-509.990/Administrative/Management Fee**

This fee goes to the general fund for managing the tourism operation.

**Amount Budgeted: \$30,000.00**

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**Budget Code 10-52 & 10-53**

**Division: Tourism**

**10-53 Beautification & Maintenance**

The ability to collect and expend resort tax funds enables Bal Harbour to have lush landscaping in the public areas of Bal Harbour Village.

This budget funds all operations involved in purchasing and maintaining the landscaping on Collins Avenue, 96<sup>th</sup> Street, and on the beach. The Brickman Group is a contract landscape maintenance company for the Village which performs all such landscape maintenance. Costs for the maintenance of the bus stops is also included here. Two employees are charged to this budget.

**Explanation of Significant Line-Items**

**Line-Item#503.105/Professional Services**

This line-item provides funds for landscape architect services for maintaining the extensive landscaping on the beach as well as throughout the medians and sidewalk areas. Also includes 15% of lobbyist fees (\$4,500.00). Fees for engineering studies and other fees associated with a possible sand transfer station are included.

**Amount Budgeted: \$100,000.00**

**Line-Item#503.405/Other Contractual Services** includes funds for the treatment of the Collins Avenue median coconut trees for lethal yellowing disease. The cost is: 190 trees @ \$14.00 per tree = \$2,660.00. Funds are also budgeted for root drenching of coconut trees for fungus 3 times per year @ \$5.00 per tree per treatment (\$2,850.00). The remainder is for treatments for our Medjool Date Palms: Lethal yellow treatments tree times per year on 172 Date Palms @ \$13.00 per tree per treatment (\$6,708.00) and pest control/fertilization of Date Palms 12 times per year on 172 Date Palms @ \$10.00 per tree per treatment (\$26,832.00). Also includes miscellaneous services (\$5,950.00).

**Amount Budgeted: \$100,000.00**

**Line-Item#504.300 Utilities**

This includes electricity for street lights on Collins Avenue and on 96th Street and landscape lights in the same areas, and water for irrigation of landscaping on Collins Avenue and on 96th Street.

**Amount Budgeted: \$20,000.00**

**Line-Item#504.400/Rentals/Leases**

A 4-wheel drive Ford F-150 Crew Cab truck is charged to the tourism fund. The lease is \$400.00 per month. (Vehicle Number Pending) lease ends 8/30/16.

**Amount Budgeted: \$4,560.00**

## **Budget Code 10-53 (Beautification & Maintenance) – Continued**

### **Line-Item#504.601/Maintenance of Equipment**

This line-item funds maintenance of equipment charged to the tourism department. Includes maintenance of landscaping lights, signs, buoys, emergency life rings, warning flags, holiday decorations, bollard lights along the jogging path, benches/trash receptacles and call boxes. Includes funds for a maintenance agreement for the Code Blue emergency telephones.

**Amount Budgeted: \$60,000.00**

### **Line-Item#504.604/Maintenance of Jogging Path**

Provides for routine maintenance of the jogging path. The crushed shell on the path needs to be replenished with new material intermittently.

**Amount Budgeted: \$25,000.00**

### **Line-Item#505.200/Operating Supplies**

Miscellaneous landscaping tools, light bulbs, and ballasts for landscaping lights. There are numerous ballasts and bulbs that continue needing to be replaced in the date palm fixtures.

**Amount Budgeted: \$65,000.00**

### **Line-Item#505.205/Outsourced Labor & Landscape Materials/Maintenance**

This line-item provides funding for The Brickman Group to maintain the landscaping and irrigation systems on the beach, on 96<sup>th</sup> Street and on Collins Avenue. The contract calls for seven full-time workers and one half-time superintendent. They remove the seed pods from the date palms and remove coconuts two times per year. Maintenance and replacement of all plant materials for the beach, Collins Avenue, and 96<sup>th</sup> Street are charged here.

**Amount Budgeted: \$600,000.00**

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| Account Number              | Account Description             | 2010 Actual      | 2011 Actual      | 2012 Adopted     | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|-----------------------------|---------------------------------|------------------|------------------|------------------|-----------------------|------------------|-------------------------------|--------------------------------|----------|
| <b>Tourism Fund Revenue</b> |                                 |                  |                  |                  |                       |                  |                               |                                |          |
| 10-52-312101                | Bal Harbour Club                | 1,117            | 1,085            | 1,104            | 477                   | 1,104            | -                             | 0.00%                          |          |
| 10-52-312102                | Sea View Resort                 | 182,007          | 194,681          | 212,197          | 160,611               | 212,197          | -                             | 0.00%                          |          |
| 10-52-312103                | Miscellaneous Condominium Tax   | -                | -                | -                | 577                   | -                | -                             | #DIV/0!                        |          |
| 10-52-312104                | Zodiac/Neiman Marcus            | 11,075           | 10,767           | 11,000           | 7,552                 | 11,000           | -                             | 0.00%                          |          |
| 10-52-312107                | Bal Harbour 101                 | 2,310            | 2,819            | 2,892            | 3,033                 | 2,892            | -                             | 0.00%                          |          |
| 10-52-312108                | Carlton Terrace Condo Assoc.    | 698              | 533              | 596              | 328                   | 596              | -                             | 0.00%                          |          |
| 10-52-312111                | Bal Harbour Tower Rest.         | 11,602           | 12,239           | 13,000           | 9,948                 | 13,000           | -                             | 0.00%                          |          |
| 10-52-312112                | Carpaccio, Inc.                 | 260,418          | 310,715          | 359,026          | 227,868               | 359,026          | -                             | 0.00%                          |          |
| 10-52-312113                | Santa Fe - Godiva               | 30,289           | 38,117           | 45,949           | 31,112                | 45,949           | -                             | 0.00%                          |          |
| 10-52-312116                | Palace Cafe                     | 1,092            | 431              | 1,000            | 214                   | 1,000            | -                             | 0.00%                          |          |
| 10-52-312117                | Harbour House Cafe              | -                | -                | -                | 1,371                 | -                | -                             | #DIV/0!                        |          |
| 10-52-312124                | Lea S Tea Room                  | 12,517           | 8,596            | 15,679           | -                     | 15,679           | -                             | 0.00%                          |          |
| 10-52-312125                | Bal Harbour 101 - (Lois')       | 3,842            | 3,720            | 4,224            | 3,237                 | 4,224            | -                             | 0.00%                          |          |
| 10-52-312129                | La Goulue Restaurant            | 75,800           | 94,117           | 112,000          | 67,530                | 112,000          | -                             | 0.00%                          |          |
| 10-52-312130                | The News Stand @ Books and Boo  | -                | -                | -                | 1,880                 | -                | -                             | #DIV/0!                        |          |
| 10-52-312131                | Carlton Terrace Cafe            | 915              | 940              | 1,000            | 599                   | 1,000            | -                             | 0.00%                          |          |
| 10-52-312132                | Cafe Bellini                    | 59               | 79               | 53               | -                     | 53               | -                             | 0.00%                          |          |
| 10-52-312135                | One Bal Harbour                 | 259,964          | 340,676          | 396,124          | 293,950               | 396,124          | -                             | 0.00%                          |          |
| 10-52-312136                | Segabal LLC/ Segaffredo         | 10,590           | 12,361           | 12,000           | 11,462                | 12,000           | -                             | 0.00%                          |          |
| 10-52-312137                | The View One Lic                | 881              | 665              | 800              | -                     | 800              | -                             | 0.00%                          |          |
| 10-52-312138                | Mona Lisa Gourmet Consulting    | 4,685            | 4,319            | 5,000            | 3,448                 | 5,000            | -                             | 0.00%                          |          |
| 10-52-312139                | Ocean 98 Corp                   | 2,105            | 1,280            | 1,211            | 2,834                 | 1,211            | -                             | 0.00%                          |          |
| 10-52-312140                | Makoto                          | -                | 54,009           | 145,600          | 86,354                | 145,600          | -                             | 0.00%                          |          |
| 10-52-312141                | Quartz Hotel                    | -                | 37,497           | 62,059           | 56,321                | 91,000           | 28,941                        | 46.63%                         |          |
| 10-52-312142                | Starwood/St. Regis              | -                | -                | 711,074          | 336,232               | 1,678,878        | 967,804                       | 136.10%                        |          |
| 10-52-354001                | Fines-Resort Tax Penalties      | 4,333            | 2,144            | -                | -                     | -                | -                             | #DIV/0!                        |          |
| 10-52-361100                | Interest                        | 5,374            | 5,104            | 6,000            | -                     | 6,000            | -                             | 0.00%                          |          |
| 10-52-361300                | Net Decrease, Fmv               | 16,424           | 5,666            | -                | -                     | -                | -                             | #DIV/0!                        |          |
| 10-52-369900                | Other Miscellaneous Revenue     | 400              | 92               | -                | -                     | -                | -                             | #DIV/0!                        |          |
| 10-52-369905                | St. Regis Developer'S Agreement | 973,010          | 1,021,661        | 893,950          | 372,000               | -                | (893,950)                     | -100.00%                       |          |
|                             | Hotel Participation Fees        | -                | -                | -                | -                     | 10,000           | 10,000                        | #DIV/0!                        |          |
|                             | Art Program                     | -                | -                | -                | -                     | 80,000           | 80,000                        | #DIV/0!                        |          |
| 10-52-369908                | Contribution From Fund Balance  | -                | -                | 317,110          | -                     | 137,227          | (179,883)                     | -56.73%                        |          |
|                             | <b>Totals</b>                   | <b>1,871,508</b> | <b>2,164,312</b> | <b>3,330,648</b> | <b>1,678,937</b>      | <b>3,343,560</b> | <b>12,912</b>                 | <b>0.39%</b>                   |          |

| Account Number                     | Account Description            | 2010 Actual      | 2011 Actual      | 2012 Adopted     | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|------------------------------------|--------------------------------|------------------|------------------|------------------|-----------------------|------------------|-------------------------------|--------------------------------|----------|
| <b>Tourism Fund-<br/>Marketing</b> |                                |                  |                  |                  |                       |                  |                               |                                |          |
| 10-52-501200                       | Salaries                       | 119,295          | 149,990          | 145,153          | 97,344                | 139,891          | (5,262)                       | -3.62%                         | 220,474  |
| 10-52-501210                       | Bonuses                        | -                | -                | 10,000           | -                     | 15,000           | 5,000                         | 50.00%                         |          |
| 10-52-501400                       | Overtime                       | 67               | 2,212            | -                | 519                   | 500              | 500                           | 0.00%                          |          |
| 10-52-502100                       | F.I.C.A.                       | 9,114            | 10,302           | 11,869           | 5,532                 | 10,702           | (1,168)                       | -9.84%                         |          |
| 10-52-502200                       | Retirement                     | 7,894            | 39,363           | 31,521           | 31,521                | 47,039           | 15,518                        | 49.23%                         |          |
| 10-52-502300                       | Health Insurance               | 1,669            | 5,812            | 5,391            | 3,091                 | 5,391            | -                             | 0.00%                          |          |
| 10-52-502301                       | Ltd/Life Insurance             | 1,265            | 342              | 1,012            | 772                   | 1,100            | 88                            | 8.70%                          |          |
| 10-52-502400                       | Workers Compensation           | 473              | 270              | 442              | 300                   | 852              | 410                           | 92.75%                         |          |
| 10-52-503101                       | Legal Fees                     | 76,926           | 66,768           | 39,000           | 33,018                | 39,000           | -                             | 0.00%                          |          |
|                                    | Audit Fees                     | -                | -                | -                | -                     | 2,500            | 2,500                         | 0.00%                          |          |
| 10-52-503105                       | Professional Services          | 14,921           | 20,598           | 4,500            | 2,625                 | 4,500            | -                             | 0.00%                          |          |
| 10-52-504100                       | Telephone                      | 7,422            | 10,014           | 5,000            | 6,230                 | 8,500            | 3,500                         | 70.00%                         |          |
| 10-52-504200                       | Postage                        | 8,146            | 31,996           | 15,000           | 4,859                 | 10,000           | (5,000)                       | -33.33%                        |          |
| 10-52-504601                       | Maintenance of Equipment       | 3,755            | 4,103            | 1,250            | 383                   | 1,250            | -                             | 0.00%                          |          |
| 10-52-504809                       | Media Purchasing               | -                | (12,300)         | -                | -                     | -                | -                             | 0.00%                          |          |
| 10-52-504812                       | Advertising                    | 1,152,798        | 684,495          | 650,000          | 477,781               | 650,000          | -                             | 0.00%                          |          |
| 10-52-504813                       | Advertising Agencies           | 94,701           | 81,122           | 61,560           | 161,269               | 20,000           | (41,560)                      | -67.51%                        |          |
| 10-52-504814                       | Production/Collateral/Gifts    | 84,426           | 46,307           | 150,000          | 157,435               | 85,000           | (65,000)                      | -43.33%                        |          |
| 10-52-504824                       | Entertainment/Travel           | 75,134           | 168,915          | 320,000          | 96,360                | 206,500          | (113,500)                     | -35.47%                        |          |
| 10-52-504826                       | Organizations/Contributions    | 9,111            | 4,060            | 7,500            | 915                   | 5,000            | (2,500)                       | -33.33%                        |          |
| 10-52-504835                       | Greater MB Convention and Visi | -                | 75,000           | 50,000           | -                     | 50,000           | -                             | 0.00%                          |          |
| 10-52-504836                       | Sales Managers                 | 102,053          | 153,757          | 384,860          | 201,507               | 450,900          | 66,040                        | 17.16%                         |          |
| 10-52-504837                       | PR Firms                       | 143,998          | 114,832          | -                | 64,423                | -                | -                             | 0.00%                          |          |
| 10-52-504844                       | Internet/Web Page              | 26,425           | 9,463            | 6,000            | 14,929                | 10,000           | 4,000                         | 66.67%                         |          |
| 10-52-504891                       | Bus                            | 107,550          | 75,309           | 88,500           | 43,247                | 72,000           | (16,500)                      | -18.64%                        |          |
| 10-52-504892                       | Special Events/Programs        | 191,680          | 200,514          | 100,000          | 179,227               | 200,000          | 100,000                       | 100.00%                        |          |
| 10-52-504902                       | Rtc Monthly Meetings           | 1,814            | 1,018            | 1,500            | 486                   | 1,500            | -                             | 0.00%                          |          |
| 10-52-504911                       | Schedule Events - 4Th Of July  | 18,150           | 18,150           | 20,000           | 9,075                 | 20,000           | -                             | 0.00%                          |          |
| 10-52-505200                       | Operating Supplies             | 485              | 1,195            | 1,250            | 648                   | 1,250            | -                             | 0.00%                          |          |
| 10-52-505201                       | Fuel                           | 1,644            | 7,800            | 9,000            | 4,196                 | 8,000            | (1,000)                       | -11.11%                        |          |
| 10-52-505999                       | Beach Renourishment            | -                | 13,900           | -                | -                     | -                | -                             | 0.00%                          |          |
| 10-52-509990                       | Administrative Fees/Management | 30,000           | 30,000           | 30,000           | -                     | 30,000           | -                             | 0.00%                          |          |
| 10-52-509991                       | Undocumented P.Card Receipts   | 2,579            | 29,602           | -                | -                     | -                | -                             | 0.00%                          |          |
| 10-52-509992                       | Tourism Support of Parks Progr | -                | 163,000          | -                | -                     | -                | -                             | 0.00%                          |          |
| <b>Totals</b>                      |                                | <b>2,293,493</b> | <b>2,207,907</b> | <b>2,150,308</b> | <b>1,597,692</b>      | <b>2,096,374</b> | <b>(53,933)</b>               | <b>-2.51%</b>                  |          |

| Account Number  | Account Description             | 2010 Actual      | 2011 Actual      | 2012 Adopted     | YTD Thru June 4, 2012 | 2013 Requested   | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|---|---------------------------------|------------------|------------------|------------------|-----------------------|------------------|-------------------------------|--------------------------------|----------|
| <b>Tourism Fund- Beautification &amp; Maintenance</b> |                                 |                  |                  |                  |                       |                  |                               |                                |          |
| 10-53-501200  | Salaries                        | 133,971          | 170,705          | 138,362          | 142,389               | 128,970          | (9,392)                       | -6.79%                         |          |
| 10-53-501400  | Overtime                        | 12,322           | 24,154           | 20,691           | 29,357                | 20,000           | (691)                         | -3.34%                         |          |
| 10-53-502100  | FICA                            | 9,868            | 12,566           | 12,168           | 11,600                | 9,866            | (2,302)                       | -18.92%                        |          |
| 10-53-502200  | Retirement                      | 28,543           | 29,424           | 35,974           | 35,974                | 50,040           | 14,066                        | 39.10%                         |          |
| 10-53-502300  | Health Insurance                | 16,721           | 21,542           | 20,353           | 18,096                | 14,963           | (5,390)                       | -26.48%                        |          |
| 10-53-502301  | LTD/Life Insurance              | 1,250            | 1,487            | 1,487            | 1,872                 | 1,500            | 13                            | 0.87%                          |          |
| 10-53-502400  | Workers' Compensation           | 6,155            | 3,508            | 10,270           | 11,620                | 9,590            | (680)                         | -6.62%                         |          |
| 10-53-503105  | Professional Services           | 116,575          | 94,644           | 102,000          | 73,575                | 100,000          | (2,000)                       | -1.96%                         |          |
| 10-53-503405  | Other Contractual Services      | 17,859           | 97,248           | 60,000           | 97,046                | 100,000          | 40,000                        | 66.67%                         |          |
| 10-53-504100  | Telephone                       | 2,212            | 2,111            | 4,500            | 3,020                 | 4,500            | -                             | 0.00%                          |          |
| 10-53-504300  | Utilities                       | 17,218           | 14,090           | 19,000           | 21,170                | 20,000           | 1,000                         | 5.26%                          |          |
| 10-53-504301  | Water Usage                     | 1,678            | 2,124            | 2,000            | 1,862                 | 2,000            | -                             | 0.00%                          |          |
| 10-53-504400  | Rentals and Leases              | 4,180            | 4,560            | 4,560            | 4,866                 | 4,560            | -                             | 0.00%                          |          |
| 10-53-504600  | Maintenance of Vehicles         | 1,873            | 1,113            | 1,726            | 120                   | 1,726            | -                             | 0.00%                          |          |
| 10-53-504601  | Maintenance of Equipment        | 59,087           | 18,252           | 60,000           | 42,571                | 60,000           | -                             | 0.00%                          |          |
| 10-53-504604  | Maintenance of Jogging Path     | 15,283           | 1,153            | 25,000           | 12,624                | 25,000           | -                             | 0.00%                          |          |
| 10-53-505200  | Operating Supplies              | 64,338           | 38,092           | 65,000           | 72,104                | 65,000           | -                             | 0.00%                          |          |
| 10-53-505201  | Fuel                            | 6,161            | 2,910            | 7,000            | 2,875                 | 7,000            | -                             | 0.00%                          |          |
| 10-53-505202  | Tires                           | 95               | 898              | 250              | -                     | 250              | -                             | 0.00%                          |          |
| 10-53-505203  | Laundry/Dry Cleaning            | 353              | 400              | 220              | 0                     | 220              | -                             | 0.00%                          |          |
| 10-53-505204  | Uniforms                        | 1,666            | 2,434            | 2,500            | 1,136                 | 2,500            | -                             | 0.00%                          |          |
| 10-53-505205  | Landscape Materials             | 664,171          | 504,010          | 600,000          | 379,301               | 600,000          | -                             | 0.00%                          |          |
| 10-53-505207  | Tree Replacement                | 5,600            | 1,442            | 19,000           | 12,500                | 19,000           | -                             | 0.00%                          |          |
| 10-53-505400  | Books, Publications, Subscripti | 475              | -                | 500              | -                     | 500              | -                             | 0.00%                          |          |
|   | <b>Totals</b>                   | <b>1,187,656</b> | <b>1,048,869</b> | <b>1,212,561</b> | <b>975,675</b>        | <b>1,247,185</b> | <b>34,624</b>                 | <b>2.86%</b>                   |          |
|   | <b>Grand Total Tourism Fund</b> | <b>2,293,493</b> | <b>2,207,907</b> | <b>2,150,308</b> | <b>1,597,692</b>      | <b>3,343,560</b> | <b>(53,933)</b>               | <b>55.49%</b>                  |          |

**Budget Code 11-29**

**Division: Gated Residential Section (Special Assessment)**

This account is administered by Bal Harbour Village for the Special Assessment District (Gated Residential Section) which consists of the walled-in single and multi-family residential area located behind the low-rise apartment buildings west of Collins Avenue.

The Village collects a special assessment from all property owners in the Gated Section and administers these funds on behalf of property owners for the provision of security and landscaping maintenance services. The assessment was recently expanded to allow property owners to fund landscape maintenance activities. The assessment was limited to security operations only prior to the expansion. Additionally, the Village Council appointed gated section property owners to the Gated Residential Section Advisory Committee (RAC) which makes recommendations to the Village Council with regard to the expenditure of funds from the special assessment. The Village receives a fee for administering the funds of the Gated Section.

The Gated Section pays for 24-hour private security personnel to man the guardhouse located at Harbour Way & Park Drive. The funds also pay for the entrance and exit gates located throughout the Gated Section as well as a system that permits vehicles equipped with electronic passes access into the Gated District by automatically opening the gate. Those without passes can only gain vehicular access to the Gated District by being announced by the guard. The assessment will be considered by the Village Council at an equalization hearing on September 13, 2012, and will pay for landscaping maintenance and security.

**The proposed 2012/20013 assessment is:**

|  |              |
|--|--------------|
| Single Family Home:  | \$ 3,595.52  |
| First apartment in each complex:                               | \$ 3,595.52  |
| Each additional apartment:<br>(40% of Single Family Home Rate) | \$ 1,438.20  |
| Empty Lot:   | \$ 1,797.76  |
| Bal Harbour Club:<br>(4 X Single Family Home Rate)             | \$ 14,382.08 |

**Budget Code 11-29 (Gated Residential Section Assessment) - Continued**

**Explanation of Significant Line-Items**

**Line-Item#11-29-503.101/Legal Fees**

For any legal expenses incurred for the Security District.

**Amount Budgeted: \$15,000.00**

**Line-Item#11-29-503.105/Professional Services**

Covers the cost of Kent Security providing 24-hour guard services to the community and Landscape Architect fees.

**Amount Budgeted: \$190,000.00**

**Line-Item#11-29-503.404/Janitorial Service**

The janitor for Village Hall cleans the guard house three days per week. They currently charge \$130.00 per month, which includes supplies.

**Amount Budgeted: \$2,500.00**

**Line-Item#11-29-503.405/Landscape Maintenance**

This covers the cost for Brickman to maintain the grass and landscaping.

**Amount Budgeted: \$90,000.00**

**Line-Item#11-29-503.406/Pest Control & Fertilization**

Covers the cost for Spray Pro treatments for pest control and nutrients.

**Amount Budgeted: \$40,000.00**

**Line-Item#11-29-504.101/Cable TV**

Cable TV provides vital information to the guards in times of hurricanes and other events affecting Security District residents. It also provides the guards access to channel 77, which is utilized by the Village to broadcast relevant information to the community.

**Amount Budgeted: \$960.00**

**Line-Item#11-29-504.601/Maintenance of Equipment**

This pays for maintenance of both entry gates into the community, the guard house, and all associated equipment. Includes a/c contract \$60.00 per month and irrigation maintenance.

**Amount Budgeted: \$35,000.00**

**Line-Item#11-29-505.205/Landscape Materials**

This covers the purchase and installation of plant materials for landscaping around the guard house.

**Amount Budgeted: \$75,000.00**

**Line-Item#11-29-506.404/Security Enhancements**

This line-item covers possible expenditures of the revenue generated by the .5% permit fee on renovations in excess of \$100,000.00 that occur in the District.

**Amount Budgeted: \$95,000.00**

**Budget Code 11-29 (Gated Residential Section Assessment) -  
Continued**

**Line-Item#11-29-509.100/Management Fee to General Fund**

This fee helps offset the costs of the city for the work involved in collecting assessments, paying bills for the Security District, issuing smart passes and keys to gates.

**Amount Budgeted: \$30,000.00**

**Line-Item#11-29-509-903/Contingency**

This is to be used for supplies, equipment, or services that were not anticipated at budget time.

**Amount Budgeted: \$250,000.00**

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| Account Number                             | Account Description            | 2010 Actual    | 2011 Actual    | 2012 Adopted   | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments |
|--|--------------------------------|----------------|----------------|----------------|-----------------------|----------------|-------------------------------|--------------------------------|----------|
| <b>Gated Residential Section - Revenue</b> |                                |                |                |                |                       |                |                               |                                |          |
| 11-29-325100                               | Special Assess. Guard House    | 17,052         | 997            | -              | -                     | -              | -                             | #DIV/0!                        |          |
| 11-29-325200                               | Assessments                    | 213,750        | 251,520        | 846,147        | 758,026               | 866,164        | 20,017                        | 2.37%                          |          |
|  | Discounts                      | -              | -              | -              | -                     | (34,647)       |                               |                                |          |
| 11-29-342900                               | Keys                           | 2,700          | 2,600          | 1,500          | 1,310                 | 1,500          | -                             | 0.00%                          |          |
| 11-29-361100                               | Interest                       | 503            | 2,023          | 600            | -                     | 600            | -                             | 0.00%                          |          |
| 11-29-363121                               | Smart Pass Rev                 | 4,940          | 5,320          | 4,500          | 2,545                 | 4,500          | -                             | 0.00%                          |          |
| 11-29-363220                               | Construction Fees              | 7,500          | 3,239          | 5,000          | 9,000                 | 5,000          | -                             | 0.00%                          |          |
| 11-29-369900                               | Other Miscellaneous Revenue    | 44             | 441            | -              | 13,752                | -              | -                             | #DIV/0!                        |          |
| 11-29-369901                               | Refund Of Prior Year Expenditu | -              | -              | -              | -                     | -              | -                             | #DIV/0!                        |          |
| 11-29-369902                               | Contribution From Fund Balance | -              | -              | 20,000         | -                     | 33,855         | 13,855                        | 69.28%                         |          |
|  | <b>Totals</b>                  | <b>246,489</b> | <b>266,139</b> | <b>877,747</b> | <b>784,633</b>        | <b>876,972</b> | <b>(775)</b>                  | <b>-0.09%</b>                  |          |

| Account Number                                      | Account Description              | 2010 Actual    | 2011 Actual    | 2012 Adopted   | YTD Thru June 4, 2012 | 2013 Requested | Dollar Change From Prior Year | Percent Change From Prior Year | Comments         |
|---|----------------------------------|----------------|----------------|----------------|-----------------------|----------------|-------------------------------|--------------------------------|------------------|
| <b>Gated Residential Section Expenditure Budget</b> |                                  |                |                |                |                       |                |                               |                                |                  |
| 11-29-503101  | Legal Fees                       | -              | -              | 10,000         | 13,784                | 15,000         | 5,000                         | 50.00%                         |                  |
|   | Appraiser and Tax Collector Fees | -              | -              | -              | -                     | 8,662          | 8,662                         | #DIV/0!                        |                  |
| 11-29-503105  | Professional Services            | 166,228        | 168,982        | 190,000        | 123,364               | 190,000        | -                             | 0.00%                          |                  |
| 11-29-503200  | Auditors Fees                    | 838            | -              | 1,500          | 1,407                 | 2,000          | 500                           | 33.33%                         |                  |
| 11-29-503404  | Janitorial Contract              | 2,080          | 2,120          | 2,160          | 1,140                 | 2,500          | 340                           | 15.74%                         |                  |
| 11-29-503405  | Landscape Maintenance Contract   | -              | 1,576          | 81,487         | 71,508                | 90,000         | 8,513                         | 10.45%                         | \$7,403/month    |
| 11-29-503406  | Pest Control and Fertilization   | -              | -              | 36,000         | 17,980                | 40,000         | 4,000                         | 11.11%                         |                  |
| 11-29-503407  | Charette                         | -              | -              | 20,000         | 21,118                | 5,000          | (15,000)                      | -75.00%                        |                  |
| 11-29-504100  | Telephone                        | 3,117          | 3,145          | 3,200          | 2,193                 | 3,300          | 100                           | 3.13%                          | \$275/mo         |
| 11-29-504101  | Cable Tv                         | 838            | 859            | 850            | 665                   | 960            | 110                           | 12.94%                         | \$80/mo          |
| 11-29-504200  | Postage                          | 179            | 962            | 1,500          | 411                   | 1,000          | (500)                         | -33.33%                        |                  |
| 11-29-504300  | Utilities                        | 2,409          | 2,469          | 3,500          | 1,357                 | 3,500          | -                             | 0.00%                          |                  |
| 11-29-504301  | Water Usage                      | 1,062          | 938            | 25,600         | 7,658                 | 20,000         | (5,600)                       | -21.88%                        |                  |
| 11-29-504500  | Insurance                        | -              | 9,169          | 6,800          | 4,847                 | 7,200          | 400                           | 5.88%                          | premium increase |
| 11-29-504601  | Maintenance Of Equipment         | 22,604         | 33,333         | 40,000         | 16,311                | 35,000         | (5,000)                       | -12.50%                        |                  |
| 11-29-504700  | Printing And Binding             | -              | 2,146          | 500            | 398                   | 500            | -                             | 0.00%                          |                  |
| 11-29-504950  | Legal Ads                        | -              | -              | 1,000          | 3,667                 | 1,200          | 200                           | 20.00%                         |                  |
| 11-29-504990  | Miscellaneous                    | (261)          | 37             | 150            | -                     | 150            | -                             | 0.00%                          |                  |
| 11-29-505200  | Operating Supplies               | 1,040          | 4,509          | 3,500          | 288                   | 1,000          | (2,500)                       | -71.43%                        |                  |
| 11-29-505205  | Landscape Materials              | 6,738          | -              | 165,000        | 11,000                | 75,000         | (90,000)                      | -54.55%                        |                  |
| 11-29-506404  | Security Enhancements            | -              | -              | 5,000          | -                     | 95,000         | 90,000                        | 1800.00%                       |                  |
| 11-29-509100  | Interfund Transfers Out          | 30,000         | 30,000         | 30,000         | -                     | 30,000         | -                             | 0.00%                          |                  |
| 11-29-509903  | Contingency                      | -              | 8,050          | 250,000        | 3,456                 | 250,000        | -                             | 0.00%                          |                  |
|   | <b>Totals</b>                    | <b>236,872</b> | <b>268,295</b> | <b>877,747</b> | <b>302,552</b>        | <b>876,972</b> | <b>(775)</b>                  | <b>-0.09%</b>                  |                  |