

BAL HARBOUR

- V I L L A G E -

MEMORANDUM

TO: Honorable Mayor and Council
FROM: Dwight S. Danie, Village Clerk 
DATE: November 25, 2015
RE: Village Clerk's Report
Report Period - November 14, 2015 - November 25, 2015

The following is a summary of my essential tasks during the above listed time period.
Thank you for your continued support and input.

Village Agendas Prepared

Special Master Hearing - November 18, 2015
Resort Tax Committee - November 24, 2015
Architectural Review Board - December 2, 2015

Village Meeting Minutes Prepared

Architectural Review Board - November 18, 2015
Resort Tax Committee - October 22, 2015

Village Meetings Attended

Regular Council Meeting - November 17, 2015
Special Master Hearing - November 18, 2015
Red Light Camera Hearing - November 18, 2015
Architectural Review Board - November 18, 2015
Resort Tax Committee - November 24, 2015

Proclamations, Certificates and Oaths of Office

Beth Berkowitz - Resort Tax Committee
Michael Krop - Resort Tax Committee
Angelica Lenox - Resort Tax Committee
Rose Schreiber - Resort Tax Committee
Buzzy Sklar - Resort Tax Committee

Board/Committee Attendance

BAL HARBOUR - VILLAGE -		Resort Tax Committee 2015							
	Asst. Mayor Cohen	Councilman Groisman	Mayor Packer	Councilman Salver	Councilman Sanz	Council Appointment	Council Appointment	Councilman Groisman	Council Appointment
	Buzzy Sklar	Bruce Gelb	Michael Krop	Rose Schreiber	Beth Berkowitz	Kevin Kelly	Angelica Lenox	Kristopher Taplin	Winfred Van Workum
Date Appointed	16-Jan-15	10-Dec-14	10-Dec-14	15-Dec-14	10-Dec-14	10-Dec-14	10-Dec-14	8-Sep-15	8-Sep-15
Fri-Feb-13-15	Present	Absent	Absent	Present	Present	Present	Present		
Thu-Apr-16-15	Present	Absent	Present	Present	Present	Absent	Present		
Thu-May-07-15	Present	Absent	Present	Present	Present	Absent	Absent		
Tue-Jun-16-15	Canceled								
Thu-Jul-16-15	Present		Present	Present	Present		Absent		
Thu-Oct-22-15	Present		Present	Present	Present		Present	Present	Absent
Tue-Nov-24-15	Present		Present	Present	Present		Absent	Present	Present

BAL HARBOUR - VILLAGE -		Architectural Review Board 2015				
	Council Appointment	Council Appointment	Council Appointment	Council Appointment	Council Appointment	
	Stephanie D. de Halfen	Christopher Cawley	Jaya Zebede	Jaime Schapiro	James Howell	
Date Appointed	10-Dec-14	10-Dec-14	10-Dec-14	10-Dec-14	10-Dec-14	
Wed-Jan-07-15						
Wed-Feb-04-15	Present	Present	Present	Absent	Present	
Wed-Mar-04-15	Present	Present	Present	Absent	Present	
Wed-Apr-01-15	Present	Present	Present	Absent	Present	
Wed-May-13-15	Present	Present	Absent	Present	Present	
Wed-Jun-03-15	Absent	Present	Present	Present	Present	
Wed-Jul-01-15	Present	Present	Absent	Present	Present	
Mon-Aug-05-13	Absent	Present	Absent	Present	Present	
Wed-Sep-02-15	Present	Present	Present	Present	Present	
Wed-Oct-07-15	Present	Present	Absent	Present	Present	
Wed-Nov-04-15	Absent	Absent	Present	Absent	Present	
Wed-Nov-18-15	Absent	Present	Absent	Present	Present	

Public Notices and Advertisements

Request for Variances for Le Zoo and Ritz-Carlton - to be published November 30, 2015

Business Tax Receipts

Goyard @ the Bal Harbour Shops - November 13, 2015

Lien Searches

Address	Date of Search
10275 Collins Avenue, #101	11/16/15
10275 Collins Avenue, #322	11/16/15
10170 Collins Avenue, #2	11/16/15
9999 Collins Avenue, Unit 15C	11/16/15
50 Park Dr., #2	11/20/15
70 Park Dr., #6	11/20/15
10225 Collins Avenue, #1612	11/20/15
10225 Collins Avenue, #1613	11/20/15
10225 Collins Avenue, #101	11/20/15
216 Bal Bay Drive	11/20/15
10275 Collins Avenue, #408	11/25/15
9914 Collins Avenue, #11	11/25/15
10185 Collins Avenue, #PH 22	11/25/15

Lobbyists Registered

Lobbyist	Principal	Date Registered
Alfredo J. Gonzalez, Greenberg Taurig	Merci, Merci Me, LLC	11/17/2015

Liens Recorded at Miami-Dade County Clerk of Courts

Police Case No	Civil Violation Number	Respondent
15-0094	15-001	Daniel Berkenstadt
15-0095	15-002	Daniel Berkenstadt

Public Records Requests

REQUESTOR	DESCRIPTION	DATE RECEIVED	DATE COMPLETED
Erik LPDirector @obhcorp.com	List of email recipients for the November 10, 2015 Notice of the November 17 Regular Council Meeting	11/17/15	11/17/15

REQUESTOR	DESCRIPTION	DATE RECEIVED	DATE COMPLETED
Tiffanybalharb@bellsouth.net	Regular Council Meeting Agenda for November 17, 2015	11/17/15	11/17/15
Mel Underwood Cmmunoz@engsys.com	Permit history for 134 Bal Bay Drive	11/17/15	11/18/15
John Smith	Minutes for the November 17, 2015 Regular Council Meeting	11/19/2015	Pending
Ree Kelly Stoppa	Copy of the agreement between any or all of the necessary parties as well as any all repayments for the services rendered regarding compliance with Fl. St. 316.006 (Gated Community)	11/20/15	Pending
Soraida Smith Taylor Espino Vega & Touron	Master Permit No. BR-8-14-8285	11/13/15	11/20/15
Rafael Granado City of Miami Beach	Copy of the Anti-BDS Ordinance with all backup material	11/22/15	11/23/15
Dina Cellini	Mailing Labels for Gated Community residents	11/14/15	11/20/2015
Victor Marcelo	Building Permit # BR-915-9579	11/16/15	11/24/15
Bal Harbour Yacht Club	All records and correspondence	11/23/15	Pending
Lysia Bowling City of Pensacola	Quasi-Judicial procedures in Bal Harbour Village Code	11/23/15	11/23/15
Jlarregui Fortlauderdale.gov	Ordinance 2014-577 Prohibition of Polystyrene - Nuisances	11/17/15	11/17/15

REQUESTOR	DESCRIPTION	DATE RECEIVED	DATE COMPLETED
Tony Imbesi	BHV contract with Police Ben. Assoc. All Police reports in involving Bal Harbour residents trespassing on the Bal Harbour Yacht Club. All Police reports of members of the Yacht Club of persons working on Boats trespassing on BHV resident's property. 2011 and 2012 Marcum Audits	11/24/15	Pending

Goals for November

Summarize my research regarding the implementation of a web-based public records request tracking system and agenda management system and present to the Manager for a second round of demonstrations with a short list of vendors.

Continue expanding the website page to provide information regarding Village Elections Lobbyists information and 2016 Elections.

Coordinate public records management throughout Village departments utilizing Iron Mountain's online inventory system.

Organized Files in Clerk's Office (ongoing)