

BAL HARBOUR

- V I L L A G E -

MEMORANDUM

TO: Honorable Mayor and Council
FROM: Dwight S. Danie, Village Clerk 
DATE: May 13, 2016
RE: Village Clerk's Report
Report Period - March 25, 2015 - April 15, 2016

The following is a summary of my essential tasks during the above listed time period.
Thank you for your continued support and input.

Village Agendas Prepared

Architectural Review Board - April 6, 2016
Special Council Meeting - April 13, 2016
Village Council Regular Meeting - April 19, 2016
Architectural Review Board - May 4, 2016
Resort Tax Committee - May 10, 2016
Village Council Regular Meeting - May 17, 2016
Code Enforcement - May 18, 2016

Village Meeting Minutes Prepared

Special Council Meeting - March 4, 2016
Architectural Review Board - March 6, 2016
Resort Tax Committee March 15, 2016
Village Council Regular Meeting - March 22, 2016
Architectural Review Board - April 6, 2016
Village Council Meeting - April 19, 2016

Village Meetings Attended

Architectural Review Board - April 6, 2016
Village Council Special Meeting - April 13, 2016
Village Council Regular Meeting - April 19, 2016
Architectural Review Board - May 4, 2016
Resort Tax Committee - May 10, 2016

Board/Committee Attendance

| BAL HARBOUR - VILLAGE - | | Architectural Review Board 2016 | | | | |
|----------------------------|------------------------|------------------------------------|---------------------|---------------------|---------------------|--|
| | Council Appointment | Council Appointment | Council Appointment | Council Appointment | Council Appointment | |
| | Stephanie D. de Halfen | Christopher Cawley | Jaya Zebede | Jaime Schapiro | James Howell | |
| Date Appointed | 10-Dec-14 | 10-Dec-14 | 10-Dec-14 | 10-Dec-14 | 10-Dec-14 | |
| Wed-Jan-06-16 | Present | Present | Present | Present | Present | |
| Wed-Feb-03-16 | Absent | Present | Present | Present | Present | |
| Wed-Mar-02-16 | Present | Present | Present | Present | Present | |
| Wed-Mar-02-16 | Present | Present | Present | Absent | Present | |
| Wed-Apr-06-16 | Absent | Present | Present | Absent | Present | |
| Wed-May-04-16 | Present | Present | Present | Present | Present | |

| BAL HARBOUR - VILLAGE - | | Resort Tax Committee 2016 | | | | | |
|----------------------------|-------------------|------------------------------|-------------------|-----------------|--------------------------------|---------------------|---------------------|
| | Asst. Mayor Cohen | Mayor Packer | Councilman Salver | Councilman Sanz | Council Appointment | Councilman Groisman | Council Appointment |
| | Buzzy Sklar | Michael Krop | Rose Schreiber | Beth Berkowitz | Angelica Lenox / Nikolai Ursin | Kristopher Taplin | Winfred Van Workum |
| Date Appointed | 16-Jan-15 | 10-Dec-14 | 15-Dec-14 | 10-Dec-14 | 10-Dec-14 | 8-Sep-15 | 8-Sep-15 |
| Tue-Jan-19-16 | Present | Present | Absent | Present | Absent | Present | Present |
| Tue-Feb-23-16 | Present | Present | Present | Present | Absent | Present | Present |
| Tue-Mar-15-16 | Present | Present | Present | Present | Present | Present | Present |
| Wed-Mar-16-16 | Absent | Present | Present | Present | Present | Absent | Absent |

Statements of Candidate Filed

Citizens for the Future of Bal Harbour, Inc. - Original filing - June 12, 2015

| Candidate | Office | Date | Address |
|---------------------|------------|----------|---------------------------------|
| Jeffrey P. Freimark | District 2 | 03/30/16 | 10225 Collins Avenue, Apt. 1901 |
| David J. Albaum | District 4 | 4/19/16 | 9930 Collins Avenue, #16 |

Statements of Organization of Political Committee Filed

Citizens for the Future of Bal Harbour, Inc. - Original filing - June 12, 2015

| Committee | Nature of Organization | Date | Registered Agent |
|-------------------------------------------|------------------------|----------|----------------------------------------------------|
| Bal Harbour Community Partnership, Inc. | Government | 04/11/16 | Robert Goodman, Garber & Goodman Advertising, Inc. |
| Bal Harbour Alliance for Leadership, Inc. | Civic | 04/11/16 | Robert Goodman, Garber & Goodman Advertising, Inc. |

Campaign Treasurer's Reports Filed

| Candidate/ Committee | District | Report | Date Filed | Filing Period | Total Contributions to Date | Total Expenditures To Date |
|-----------------------------------------|-----------------|---------------|-----------------------|--------------------------|--------------------------------------------|-------------------------------------------|
| Jeffrey Freimark | 2 | M4 | 05/04/16 | 04/01/16 04/30/16 | \$26,410.00 | \$106.23 |
| David Albaum | 4 | M4 | 05/10/16 | 04/01/16 04/30/16 | \$0.00 | \$0.00 |
| Citizens for the Future of Bal Harbour | BHV | M4 | 05/06/16 | 04/01/16 04/30/16 | \$190,000.00 | \$130,295.18 |
| Bal Harbour Alliance for Leadership Inc | BHV | M4 | 05/02/16 | 04/01/16 04/30/16 | \$550.00 | \$0.00 |
| Bal Harbour Community Partnership Inc | BHV | M4 | 05/02/16 | 04/01/16 04/30/16 | \$550.00 | 0.00 |

Lobbyist Registrations/Renewals

| Name of Lobbyist | Principal Represented | Date Registered |
|-------------------------|------------------------------------------------------------------------------|------------------------|
| Lucia A. Dougherty | Bal Harbour Community Partnership Inc Bal Harbour Alliance for Leadership | 4/11/16 |
| Jeffrey Bercow | Howard D. Cohen | 4/18/16 |
| Angel Cortinas | Bal Harbour Yacht Club, Flamingo Way Enterprises | 4/19/16 |
| Amy Huber | Church by the Sea | 4/26/16 |

Lien Searches

| ADDRESS | OWNER | DATE OF SEARCH |
|-----------------------------|-----------------------|-----------------------|
| 10178 COLLINS AVENUE # 208 | HENDRIKA NASH | 3/29/2016 |
| 10275 COLLINS AVENUE #1201 | HH 217 LLC | 4/4/2016 |
| 9705 COLLINS AVENUE #904 | CHARLES RIZZO | 4/11/2016 |
| 9703 COLLINS AVENUE #606 | SCHNEIDER | 4/11/2016 |
| 9705 COLLINS AVENUE #2401 N | VLADIMIR MOROZOV | 4/11/2016 |
| 10275 COLLINS AVENUE #318 | FERNANDO COLELLA | 4/11/2016 |
| 9703 COLLINS AVENUE #15 | ST REGIS PH15 LLC | 4/11/2016 |
| 10245 COLLINS AVENUE #2G | NINA & JOAN GIAMBALVO | 4/12/2016 |
| 10205 COLLINS AVENUE #1004 | 4432070 CANADA INC | 4/13/2016 |
| 10150 COLLINS AVENUE #106S | SAMUEL VILLARDITO | 4/13/2016 |

| ADDRESS | OWNER | DATE OF SEARCH |
|--------------------------------|--------------------------------------------------|-----------------------|
| 9705 COLLINS AVENUE #2401N | TECATE BAHAMAS CORP | 4/13/2016 |
| 9703 COLLINS AVENUE #15 | REFERENCE ONLY | 4/13/2016 |
| 10276 COLLINS AVENUE #318 | FERNANDO COLELLA | 4/13/2016 |
| 84 BAL CROSS DRIVE | RALPH MIZRAJI & SARA GROSFELD | 4/13/2016 |
| 10275 COLLINS AVENUE #320 | 320 HARBOUR HOUSE LLC | 4/13/2016 |
| 10275 COLLINS AVENUE #318 | FERNANDO COLELLA & MARIA FERNANDA BOSQUE | 4/11/2016 |
| 9703 COLLINS AVENUE #15 | ST REGIS PH 15 LLC | 4/11/2016 |
| 9705 COLLINS AVENUE #2401 N | VLADIMIR MOROZOV | 4/11/2016 |
| 10205 COLLINS AVENUE #1004 | 4432070 CANADA INC | 4/13/2016 |
| 10150 COLLINS AVENUE #106S | SAMUEL VILLARDITO | 4/13/2016 |
| 9705 COLLINS AVENUE #2401N | VLADIMIR MOROZOV | 4/13/2016 |
| 9703 COLLINS AVENUE #500 | EDENBERG ASSOCIATES LTD | 4/13/2016 |
| 0275 COLLINS AVENUE #318 | FERNANDO COLELLA | 4/13/2016 |
| 84 BAL CROSS DRIVE | RALPH MIZRAJI & W SARA GROSFELD | 4/13/2016 |
| 10275 COLLINS AVENUE #320 | 320 HARBOUR HOUSE LLC | 4/13/2016 |
| 10245 COLLINS AVENUE #2G | NINA & JOAN GIAMBALVO | 4/14/2016 |
| 91 BAL CROSS DRIVE | JOSEPH BOUNHIK & W GISELE | 4/18/2016 |
| 9601 COLLINS AVENUE #C-7 & C-8 | YAIR & FRED A OREN | 4/26/2016 |
| 65 COLLINS AVENUE MDEN COURT | MUHAL LLC | 4/27/2016 |
| 9801 COLLINS AVENUE #19H | MARIA AGAI | 4/27/2016 |
| 10275 COLLINS AVENUE #711 | REGINAD FAIRCHILD | 4/27/2016 |
| 290 BAL BAY DRIVE | BAY COLONY OF BAL HARBOUR IN | 4/29/2016 |
| 10175 COLLINS AVE #107 | FABIANO MONTEIRO & LOREDANA MONTEIRO. | 4/29/2016 |
| 9801 COLLINS AVENUE #12Q | ELIAHU DAVID LLC C/O ROZENCWAIG AND NADEL LLP. | 5/3/2016 |
| 290 BAL BAY DRIVE #102 | 290 BALBAY INC | 5/3/2016 |
| 10175 COLLINS AVENUE #107 | FABIANO MONTEIRO & LOREDANA MONTEIRO | 5/3/2016 |
| 10275 COLLINS AVENUE #511 | BASTIAAN H JANSEN & W VIRGINIA MARGARITA ESCOBAR | 5/4/2016 |
| 290 BAL BAY DRIVE | OWNER BAL HARBOUR QUARZO LLC | 5/4/2016 |
| 291 BAL BAY DRIVE | OWNER BAL HARBOUR QUARZO LLC | 5/4/2016 |
| 10250 COLLINS AVENUE | OWNER BAL HARBOUR QUARZO LLC | 5/4/2016 |
| 10275 COLLINS AVENUE #901 | SANTOJU LLC | 5/4/2016 |
| 10275 COLLINS AVENUE #511 | BASTIAAN H JANSEN & W VIRGINIA MARGARITA ESCOBAR | 5/5/2016 |
| 10205 COLLINS AVENUE #1701 | FRANCOIS ODERMATT | 5/5/2016 |
| 10275 COLLINS AVENUE #711 | REGINALD C FAIRCHILD JTRS, PHILIP H NEAL JTRS | 5/6/2016 |
| 10275 COLLINS AVENUE #203 | WESTQUALITY INC | 5/6/2016 |
| 10275 COLLINS AVENUE #904 | CHARLES JONATHAN FISCHER | 5/10/2016 |
| 10275 COLLINS AVENUE #318 | FERNANDO COLELLA & MARIA FERNANDA BOSQUE | 5/10/2016 |

Public Records Requests

| REQUESTOR | DESCRIPTION | DATE RECEIVED | DATE COMPLETED |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------|
| ARTURO BELTROY | 10230 COLLINS AVE # 208 (BAL BRIDGE SOUTH CO-OP) - BLUE PRINTS/LAYOUT | 2/26/2016 | 4/14/2016 |
| NICHOLAS D. FREEMAN | 10230 COLLINS AVENUE, UNIT 205 - ALL PERMITS, INSPECTIONS, PHOTOGRAPHS CONCERNING WATER LEAK AROUND SEPTEMBER 2014 | 3/2/2016 | 4/15/2016 |
| RUTH E. PATRICK | 143 BALFOUR DRIVE, BAL HARBOUR, FL 33154 - ALL PERMIT APPLICATIONS AND INSPECTIONS. | 3/11/2016 | 4/20/2016 |
| JOEL EDWARD CHANDLER | NAMES AND EMAIL ADDRESSES OF ALL SWORN OFFICERS CURRENTLY EMPLOYED. | 3/25/2016 | 4/20/2016 |
| STAN | AGREEMENTS, INVOICES, CORRESPONDENCE REGARDING COASTAL SYSTEMS INTERNATIONAL, INC. (CSI) FROM 2010-PRESENT | 3/30/2016 | 4/15/2016 |
| NINA RUDOLPH | SURVEY OF 212 BAL BAY DRIVE | 4/11/2016 | CLOSED |
| SIMON FALIC | SURVEY OF 150 HARBOUR WAY | 4/18/2016 | 4/20/2015 |
| CHARLOTTE HETTERICK | ST. REGIS BAL HARBOUR RESORT, 9701-9705 COLLINS AVENUE - BUILDING PERMIT FOR THE ORIGINAL BUILDING SHELL, RECENT CERTIFICATES OF OCCUPANCY, ANY CURRENT CODE VIOLATIONS OR COMPLAINTS, ZONING DESIGNATION. | 4/20/2016 | PENDING |
| GARY A. KASPER | ATS RED LIGHT CAMERA - CONTRACT AND BRQ'S. | 4/21/2016 | 4/26/2016 |
| MANNY VARAS / RICHARD GARCIA | ST. REGIS BAL HARBOUR RESORT, # 500 AND 502- ARCHITECTURAL DRAWINGS, LATEST VERSION, FULL MEP'S. | 4/21/2016 | 5/9/2016 |
| JOANNE MAGLIETTA | SUNTRUST PROPERTY -PARKING LOT SITE PLAN OR AGREEMENT | 4/25/2016 | 4/29/2016 |
| TONY IMBESI | COPY OF LEGAL OPINION FROM 1/18/2011 COUNCIL MEETING | 4/26/2016 | 4/28/2016 |
| TONY IMBESI | BAL HARBOUR VILLAGE DOCUMENTS REGARDING GREEN SPACE/OPEN SPACE CONCURRENCY. | 4/29/2016 | 5/2/2016 |
| CARLY | COPY OF ORDINANCE 95-404 | 4/29/2016 | 4/29/2016 |
| TONY URBINA | 10295 COLLINS AVENUE - BUILDING PLANS, SITE PLANS, OR PERMITS HAVE BEEN SUBMITTED OR APPROVED FOR THE PROJECT, AND THE NAME OF THE | 4/29/2016 | PENDING |

| REQUESTOR | DESCRIPTION | DATE RECEIVED | DATE COMPLETED |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------|
| | CURRENT ARCHITECT OR GENERAL CONTRACTOR. | | |
| ERIC HALFEN | 65 CAMDEN CT - LOCATION OF FIBER OPTIC CABLE ON THE STREET AVAILABLE TO BE USED FOR LOW VOLTAGE PURPOSES. | 4/29/2016 | PENDING |
| JESSICA GRAU | COPY OF ALL INVOICES FOR THE LAST YEAR WITH LIMOUSINES OF SOUTH FLORIDA INC. | 5/2/2016 | 5/5/2016 |
| JOSE SELANIKIO | 10178 COLLINS AVE #103 - ORIGINAL OFFERING PLAN AND ANY AMENDMENTS. | 5/6/2016 | PENDING |
| LUIS RODRIGUEZ | ST. REGIS BAL HARBOUR RESORT, SUITE 500 AND 502- COPIES OF ALL TCO, CO'S FINAL SUBMISSIONS, REDLINE REPORTS FROM AUGUST 2015-PRESENT. | 5/12/2016 | PENDING |

Miscellaneous Information

Since mid-March a considerable amount of my time has been invested in responding to public records request resulting from the lawsuit Bal Harbour Shops LLLP vs Bal Harbour Village et al. To date I have reviewed and processed 5,152 documents. We are a little more than half-way finished.

Stephanie Marquez, Deputy Village Clerk, hired April 11, has been an invaluable addition to the staff. Steph, being an experienced Deputy Clerk from the City Of Miami, hit the street running, completing public records requests, lien searches and time stamping of agendas (Marked Agenda).

Her primary responsibility is to take on the role of State of Florida required Records Management Liaison Officer. Working together we will create and manage a Records Management Program that will allow us to efficiently handle the Village's public records, reduce costs of records storage, retrieval and disposition, and lower the risk of legal complications.

We have already met with a representative from the State of Florida Bureau of Archives and Records Management in the first steps of developing a records management plan. You will be informed of every step we take during this process.